



**APPLICATION FOR SPECIAL STUDY ARRANGEMENTS**

**(Confidential document, Act on the Openness of Government Activities, section 24, subsection 1, paragraph 25)**

**APPLICANT'S PERSONAL INFORMATION AND RIGHT TO STUDY:**

Student id: \_\_\_\_\_

Family name and given names: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_ Telephone: \_\_\_\_\_

Faculty: \_\_\_\_\_

Degree and major subject: \_\_\_\_\_

**Grounds for the application (in a separate appendix when necessary)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Appendices:** Statement issued by a doctor, psychologist, speech therapist or equivalent

**Information on the applicant's health are confidential (Act on the Openness of Government Activities section 24, subsection 1, paragraph 25).**

Date: \_\_\_\_\_. \_\_\_\_\_. 20\_\_\_\_ Signature: \_\_\_\_\_

**PROPOSAL FOR SPECIAL ARRANGEMENTS**

**Proposal of the accessibility contact person**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Oulu, \_\_\_\_\_. \_\_\_\_\_. 20\_\_\_\_

\_\_\_\_\_  
**Päivi Rätty, Student Counseling Psychologist,  
Accessibility contact person**

**The teacher will assess and define the practical realisation of the special arrangement on the basis of the objectives of the course, bearing, however, in mind the proposal of the accessibility contact person.**



## INSTRUCTIONS FOR SPECIAL STUDY ARRANGEMENTS

The form can be found at the URL <http://www.oulu.fi/esteetonyliopisto/>

The form can also be found at the study affairs office and the faculty service points.

A student can apply for special arrangements on certain grounds. Special study arrangements refer to specific measures pertaining to the assessment and practical completion of the studies. There can be many kinds of special arrangements, e.g. extra time to complete an exam, an oral exam, a disturbance-free space or a permission to use a computer.

The qualifying grounds include eg. a hearing or visual disability or other sensory disability, dyslexia or panic disorder or Asperger syndrome. Expert statements must be appended to the application (medical certificates etc.). Information on the applicant's health is confidential (Act on the Openness of Government Activities section 24 subsection 1 paragraph 25.)

The student must deliver the application for special study arrangements personally to the University accessibility contact person. Appointments can be booked via e-mail [opintopsykologi@oulu.fi](mailto:opintopsykologi@oulu.fi) or by phone 040 186 6050.

The contact person will plan the necessary special arrangements together with the applicant. After that, a proposal for special arrangements will be added to the application. The application will be valid for five years and it can be renewed if necessary.

This form will be used when agreeing upon the special arrangements with the teacher. The teacher will always make the final assessment on the practicalities of the requested special arrangements. The assessment will be made on the basis of the objectives of the course in question and keeping in mind the proposal of the accessibility contact person.