



## **CHECKLIST – Autumn 2017 international students**

### **STUDENT UNION FEE FOR BACHELOR AND MASTER'S LEVEL STUDENTS**

- Pay the Student Union fee (54,50eur per term) at the OYY office in Linnanmaa Campus. After payment visit Student Affairs at the Student center.
- N.B. If you paid the fee at the orientation fair **and** got your certificate of registration there all is in order, no need to visit Student Affairs

### **STUDENT ID CARD FOR BACHELOR AND MASTER'S LEVEL STUDENTS**

- Get information on the student card application from the OYY office or at frank.fi.
- We recommend you to get the Frank mobile app, it is free of charge

### **FINNISH ID NUMBER**

All international students must apply for a Finnish ID number in person from the Local Register office ([www.maistraatti.fi/en](http://www.maistraatti.fi/en), address Isokatu 4, open Mon-Fri 9-16.15). No appointment needed, getting it is free of charge. Documents to take with you are:

- passport or official identification
- certificate of enrolment at the University (from Student affairs)
- residence permit, if available
- Application form available at the Register office
- N.B. If an EU citizen applies for the number over 90days after arriving in Finland the student must also have done the registration of stay in Finland at the police station

**ALL INTERNATIONAL STUDENTS MUST NOTIFY THE ID NUMBER IN PERSON TO STUDENT AFFAIRS AT THE STUDENT CENTER BY SEPTEMBER 15.**

**N.B. IF YOU HAVE A RESIDENCE PERMIT CARD IT SHOULD ALREADY HAVE AN ID NUMBER AVAILABLE AT THE BACK → INFORM TO STUDENT AFFAIRS**

## **ACADEMIC MATTERS**

- These are handled entirely at the academic departments and master's programmes.
- Make sure you know who your academic or exchange coordinator is

## **HOUSING THROUGH PSOAS**

- tenancy agreement is signed at PSOAS office (Address Mannenkatu 1). Make sure you visit the office as soon as possible after your arrival to sign the agreement

## **ICT LOGIN AND PASSWORD**

- Exchange students: Account information sent through e-mail in advance. If you did not receive it or were not able to login visit ICT helpdesk at the Student Center or contact [neuvonta@oulu.fi](mailto:neuvonta@oulu.fi).
- Degree students: once you have registered to the university, you will receive an email with instructions on how to activate your account

## **EU CITIZENS**

- If you stay in Oulu for longer than three months: register your right to reside in Finland, see [http://www.migri.fi/eu\\_registration](http://www.migri.fi/eu_registration) for more information.

## **CHECK YOUR INFORMATION IN WEBODI**

- Check your information in Weboodi ([weboodi.oulu.fi](http://weboodi.oulu.fi)) to make necessary corrections in your personal information or to add missing information.

## **ERASMUS EXCHANGE STUDENTS: ARRIVAL FORMS, LEARNING AGREEMENTS AND OTHER DOCUMENTS THAT NEED TO BE SIGNED**

- Erasmus documents are signed by the faculty/departmental exchange coordinator, preferably during the Study info session during the orientation week.