

Opasraportti

LC - Finnish language and communication (2019 - 2020)

Tutkintorakenteisiin kuulumattomat opintokokonaisuudet ja -jaksot

900008Y: Basics of Oral Communication, 3 op
900100Y: Communicate with Confidence, 5 op
900102Y: Communicate with Impact, 5 op
900055Y: Communication Skills in Business and Economic Life, 3 op
900097Y: Communication in History, 5 op
900062P: Communicative Oral Skills for Production Engineering and Management, 2 op
902140Y: Cross-Cultural Competence and Communication Skills, 2 op
900105Y: Launch your career through communication, 5 op
900085Y: Network Communication, 5 op
900095Y: Oral Communication, 2 op
900101Y: Project Communication, 5 op
900083A: Research Communication in Economics, 2 op
900104Y: Research and Write, 2 op
900092Y: Science Popularisation, 5 op
900084Y: Scientific Communication, 5 op
900061A: Scientific Communication for Production Engineering and Management, 2 op
900081Y: Second Official Language (Finnish), Written Skills, 1 - 2 op
900096Y: Speech Therapist as Communicator, 5 op
900060A: Technical Communication, 2 op
900086Y: Working Life Communication, 5 op
900094Y: Written Communication, 2 op

Opintojaksojen kuvaukset

Tutkintorakenteisiin kuulumattomien opintokokonaisuuksien ja -jaksojen kuvaukset

900008Y: Basics of Oral Communication, 3 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

Leikkaavuudet:

ay900008Y Basics of Oral Communication (OPEN UNI) 3.0 op

Proficiency level:

-

Status:

-

Required proficiency level:

-

ECTS Credits:

3 ECTS

Language of instruction:

Finnish

Timing:

2nd year spring term. Next time on Spring 2019.

Mode of delivery:

Contact teaching

Learning activities and teaching methods:

26 hours of contact teaching and approximately 55 hours of independent study.

Recommended optional programme components:

-

Recommended or required reading:

Material provided by the teacher.

Grading:

pass / fail

Person responsible:

Mikkola, Outi

Working life cooperation:

-

Other information:

-

900100Y: Communicate with Confidence, 5 op

Voimassaolo: 01.08.2015 -

Opiskelumoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

Voidaan suorittaa useasti: Kyllä

Proficiency level:

-

Status:

-

Required proficiency level:

-

ECTS Credits:

5 credits

Language of instruction:

Finnish

Timing:

1st or 2nd academic year

Learning outcomes:

-

Contents:

-
- Mode of delivery:**
-
- Learning activities and teaching methods:**
Contact teaching ca. 35 hrs, independence work ca 100 hrs
- Target group:**
-
- Prerequisites and co-requisites:**
-
- Recommended optional programme components:**
-
- Recommended or required reading:**
-
- Assessment methods and criteria:**
-
- Grading:**
Pass / fail
- Person responsible:**
Kaija Oikarainen
- Working life cooperation:**
-
- Other information:**
-

900102Y: Communicate with Impact, 5 op

Voimassaolo: 01.01.2017 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

Person responsible:
Jukka Käräjäoja

900055Y: Communication Skills in Business and Economic Life, 3 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

Leikkaavuudet:

ay900055Y Communication Skills in Business and Economic Life (OPEN UNI) 3.0 op

Proficiency level:

-

Status:

The course is compulsory for students undertaking a BA degree in Oulu Business School.

Required proficiency level:

-

ECTS Credits:

3 credits

Language of instruction:

Finnish

Timing:

First year of studies

Learning outcomes:

-

Contents:

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Mode of delivery:

Multimodal teaching

Learning activities and teaching methods:

contact teaching 15 hrs, distance studies and independent work 66 hrs.

Target group:

Students bachelor's degree of Oulu Business School

Prerequisites and co-requisites:

-

Recommended optional programme components:

-

Recommended or required reading:

Kortetjärvi-Nurmi, Sirkka, Kuronen, Marja-Liisa & Ollikainen, Marja (latest edition): Yrityksen viestintä. Edita, Helsinki.

Material in optima.

Assessment methods and criteria:

Active participation in contact and distance teaching, independent study and completion of given assignments. It is possible to complete a part of the course as a distance course using the Optima learning environment.

Read more about [assessment criteria](#) at the University of Oulu webpage.

Grading:

1 - 5

Person responsible:

Outi Mikkola

Working life cooperation:

-

Other information:

If the student has completed courses that count as partial completions of this course, the student must discuss the way he/she is to finish this course with the teacher.

900097Y: Communication in History, 5 op

Voimassaolo: 01.08.2014 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

900062P: Communicative Oral Skills for Production Engineering and Management, 2 op

Voimassaolo: 01.08.2008 -

Opiskelumuoto: Basic Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

Proficiency level:

-

Status:

This course is obligatory for the Students of Industrial Engineering and Management and it is integrated to the Case course 555284A.

Required proficiency level:

-

ECTS Credits:

2 ECTS

Language of instruction:

Finnish

Timing:

the Autumn term of the 3rd year of studies

Learning outcomes:

Upon completion of the course the student should be familiar with the central principles of work and study-related communication, both oral and written, and be able to apply this knowledge in his/her own communication. The student should be able to analyse and assess his/her own writing and the writing of his/her peers. He/she should be able to act in group communication situations in a target-oriented manner. The student should also be able to give and receive constructive criticism. The student knows how to act efficiently in situations of group communication.

Contents:

Presentations, preparing a presentation, presenting techniques, argumentation, non-verbal communication, negotiating skills and conventions, observation and analysis of speech communication situations.

Mode of delivery:

multi-modal teaching

Learning activities and teaching methods:

Contact teaching and independent work

Target group:

Students of Industrial Engineering and Management

Prerequisites and co-requisites:

-

Recommended optional programme components:

This course is integrated to the Case course 555284A.

Recommended or required reading:

the material in the Optima learning environment

Assessment methods and criteria:

Active participation in contact teaching, independent study and completion of given assignments. Read more about [assessment criteria](#) at the University of Oulu webpage.

Grading:

1 - 5

Person responsible:

Sarajärvi, Niina

Working life cooperation:

-

Other information:

All the 2. practises are organized at TUTA-Studiem.

Group 2: 28.10. at 12.15-14, Group 1: 28.10. at 14.15-16, Group 3: 29.10. at 12.15-14 and Group 4: 29.10. at 14.15-16.

902140Y: Cross-Cultural Competence and Communication Skills, 2 op

Voimassaolo: 01.08.2014 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: English

Proficiency level:

-

Status:

-

Required proficiency level:

-

ECTS Credits:

2 ECTS credits

Language of instruction:

English

Timing:

1st year of Master's studies, autumn semester

Learning outcomes:

By the end of the course students will be able to:

- demonstrate understanding and awareness of cultural differences and their effect on communication especially in the working life
- act and behave appropriately in different kind of situations by taking into consideration cultural differences
- demonstrate the ability to analyze one's own culture and discuss it with others
- show an understanding of communication in Finnish working life and culture

Contents:

This course is designed to bring about an understanding of intercultural competence as well as awareness of one's own competence with cultural differences. In the course the background theory will be examined and one's own skills will be assessed. In the course negotiating skills across cultures will be studied using the 12 variables of negotiating. Cross-cultural differences in business correspondence will also be examined.

Mode of delivery:

Lectures, study groups, Optima

Learning activities and teaching methods:

Contact lessons (24 h) and homework. The course will also have a short study group segment to practice cross-cultural communicative activities.

Target group:

The students of International Master's Programme GS3D, Department of Information Processing Science

Prerequisites and co-requisites:

-

Recommended optional programme components:

-

Recommended or required reading:

Will be provided by the teacher.

Assessment methods and criteria:

Participation in the class room sessions, homework and study group assignments.
Read more about [assessment criteria](#) at the University of Oulu webpage.

Grading:

pass/fail

Person responsible:

Anne Koskela and Jaana Sorvari

Working life cooperation:

-

Other information:

Sign-up in WebOodi.

900105Y: Launch your career through communication, 5 op

Voimassaolo: 01.01.2017 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

900085Y: Network Communication, 5 op

Voimassaolo: 01.08.2014 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

Leikkaavuudet:

ay900085Y Network Communication (OPEN UNI) 5.0 op

Proficiency level:

-

Status:

-

Required proficiency level:

-

ECTS Credits:

-

Language of instruction:

Finnish

Timing:

1st or 2nd academic year

Learning outcomes:

-

Contents:

-

Mode of delivery:

-

Learning activities and teaching methods:

-

Target group:

-

Prerequisites and co-requisites:

-

Recommended optional programme components:

-

Recommended or required reading:

-

Assessment methods and criteria:

-

Grading:

-

Person responsible:

-

Working life cooperation:

-

Other information:

-

900095Y: Oral Communication, 2 op

Voimassaolo: 01.08.2014 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

Proficiency level:

-

Status:

This course unit together with the course unit 900094Y Written Communication (TOL) are compulsory to students of Information Processing Science. The students can also opt to complete their studies by taking the course unit 900099Y Scientific Communication (TOL).

Required proficiency level:

-

ECTS Credits:

2 ECTS credits

Language of instruction:

Finnish

Timing:

3rd year of studies

Learning outcomes:

Upon completion of the course unit the student should be able to prepare and give an illustrative and understandable oral presentation on a topic related to his/her own field in a way that suits the audience and the situation. The student should be able to function purposefully in various situations where he/she is working by himself/herself or as a part of a group. He/she should be able to give, receive and process constructive criticism. The student should be able to critically evaluate his/her own oral communication skills and understand the significance of oral communication in university studies, scientific activity and as a part of his/her professional expertise.

Contents:

Presentation exercises, group work, communicator image and its significance, the speech communication situation and speech communication skills, structure of a speech, preparing a speech, goals and distinctive features of scientific interaction, communicating as an expert in scientific and professional contexts, procedures and practices in discussions, negotiations and meetings, observation and analysis of speech communication situations.

Mode of delivery:

multi-modal teaching

Learning activities and teaching methods:

Contact teaching 21 hrs, independent work 33 hrs.

Target group:

students of information processing science

Prerequisites and co-requisites:

-

Recommended optional programme components:

-

Recommended or required reading:

Material provided by teacher, subject to a charge

Assessment methods and criteria:

Participation to the contact teaching, independent work and completion of the given assignments

Read more about [assessment criteria](#) at the University of Oulu webpage.**Grading:**

pass / fail

Person responsible:

Kaija-Mari Kananen

Working life cooperation:

-

Other information:

-

900101Y: Project Communication, 5 op**Voimassaolo:** 01.08.2015 -**Opiskelumuoto:** Language and Communication Studies**Laji:** Course**Vastuuyksikkö:** Languages and Communication**Arvostelu:** 1 - 5, pass, fail**Opintokohteen kielet:** Finnish**Voidaan suorittaa useasti:** Kyllä**Proficiency level:**

-

Status:

-

Required proficiency level:

-
ECTS Credits:
 5 credits
Language of instruction:
 Finnish
Timing:
 1st or 2nd academic year
Learning outcomes:
 -
Contents:
 -
Mode of delivery:
 -
Learning activities and teaching methods:
 -
Target group:
 -
Prerequisites and co-requisites:
 -
Recommended optional programme components:
 -
Recommended or required reading:
 -
Assessment methods and criteria:
 -
Grading:
 Pass / fail
Person responsible:
 Kaija-Mari Kananen
Working life cooperation:
 -

900083A: Research Communication in Economics, 2 op

Voimassaolo: 01.01.2015 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

Leikkaavuudet:

900056A Research Communication in Economics 2.0 op

Proficiency level:

-

Status:

-

Required proficiency level:

-

ECTS Credits:

2 credits

Language of instruction:

Finnish

Timing:

3rd year

Learning outcomes:

-

Contents:

-

Mode of delivery:

-
- Learning activities and teaching methods:**
-
- Target group:**
-
- Prerequisites and co-requisites:**
-
- Recommended optional programme components:**
-
- Recommended or required reading:**
-
- Assessment methods and criteria:**
-
- Grading:**
-
- Person responsible:**
Mikkola, Outi
- Working life cooperation:**
-
- Other information:**
-

900104Y: Research and Write, 2 op

Voimassaolo: 01.01.2017 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

900092Y: Science Popularisation, 5 op

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

Proficiency level:

-

Required proficiency level:

-

ECTS Credits:

5 credits

Language of instruction:

Finnish

Timing:

1st or 2nd academic year

Learning outcomes:

Upon completion of the course the student should be conversant with the possibilities and problems related to the popularisation of science as well as with some of the techniques used to accomplish it. The student should be able to read popular scientific articles in a critical way.

Contents:

Practises and distinctive features of scientific communication and popularised science, group-writing , academic reading strategies, observation and analysis of speech communication situations.

Mode of delivery:

Multimodal teaching

Learning activities and teaching methods:

Contact teaching ca. 35 hrs, independent work ca. 100 hrs.

Target group:

Students of the Faculty of Humanities at a Bachelor level and Kiekuvi minor.

Prerequisites and co-requisites:

-

Recommended optional programme components:

-

Recommended or required reading:

Material from the teacher

Assessment methods and criteria:

Active participation in contact teaching, independent study and completion of given assignments.

Read more about [assessment criteria](#) at the University of Oulu webpage.

Grading:

Pass / fail

Person responsible:

Outi Mikkola

Working life cooperation:

-

900084Y: Scientific Communication, 5 op

Voimassaolo: 01.08.2014 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

Leikkaavuudet:

ay900084Y Scientific Communication (OPEN UNI) 5.0 op

Proficiency level:

-

Required proficiency level:

-

ECTS Credits:

5 credits

Language of instruction:

Finnish

Timing:

first or second academic year

Contents:

Practises and distinctive features of scientific communication, style and language of science, academic writing, group-writing, critical and analytical reading strategies, observation and analysis of speech communication situations.

Mode of delivery:

Multimodal teaching

Learning activities and teaching methods:

Contact teaching ca. 35 hrs and independent study ca. 100 hrs.

Target group:

Students of the Faculty of Humanities at the Bachelor level and KieKuVi minor.

Prerequisites and co-requisites:

-

Recommended optional programme components:

-

Recommended or required reading:

Material provided by the teacher.

Assessment methods and criteria:

Active participation in contact and distance teaching, independent study and completion of given assignments.

Read more about [assessment criteria](#) at the University of Oulu webpage.

Grading:

Pass / fail

Person responsible:

Jukka Käräjäoja

900061A: Scientific Communication for Production Engineering and Management, 2 op

Voimassaolo: 01.08.2008 -

Opiskelumuoto: Intermediate Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

Proficiency level:

-

Status:

Compulsory for the students undertaking the bachelor's degree in the Industrial Engineering and Management.

Required proficiency level:

-

ECTS Credits:

2 credits

Language of instruction:

Finnish

Timing:

The course begins in the first year of studies by introductory lessons and continues during the second or the third year of studies.

Learning outcomes:

The student should have mastered the basics of scientific communication. He/she should be able to view scientific writing as a process and prepare a scientific research report (among other scientific texts).

Contents:

Practises and distinctive features of scientific communication, writing as a process, critical and analytical reading strategies, style and language of science, essential questions of language planning.

Mode of delivery:

Multimodal teaching

Learning activities and teaching methods:

Introductory lessons 2 hrs, guiding in small groups 3 hrs, distance teaching and independent study 49 hrs.

Target group:

Students undertaking the bachelor's degree in the Industrial Engineering and Management.

Prerequisites and co-requisites:

-

Recommended optional programme components:

The course is to be taken concurrently with the course 555204A Harjoittelu offered by the degree programme of Industrial Engineering and Management.

Recommended or required reading:

Material in Optima

Assessment methods and criteria:

Active participation in contact and distance teaching, independent study and completion of given assignments.

Read more about [assessment criteria](#) at the University of Oulu webpage.

Grading:

Pass / fail

Person responsible:

Outi Mikkola

Working life cooperation:

Along with the course 555204A that includes practical training.

Other information:

-

900081Y: Second Official Language (Finnish), Written Skills, 1 - 2 op

Voimassaolo: 01.01.2015 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Opintokohteen kielet: Finnish

900096Y: Speech Therapist as Communicator, 5 op

Voimassaolo: 01.08.2014 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

900060A: Technical Communication, 2 op

Voimassaolo: 01.08.2005 - 31.07.2021

Opiskelumuoto: Intermediate Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

Leikkaavuudet:

ay900060A Technical Communication (OPEN UNI) 2.0 op

470218P Written and Oral Communication 3.0 op

Proficiency level:

-

Status:

This course unit is compulsory for students of Electrical Engineering, Computer Science, Communications Technologies and Engineering Mechanical Engineering, Process and Environmental Engineering.

Required proficiency level:

-

ECTS Credits:

2 credits

Language of instruction:

Finnish

Timing:

1st year: Process and Environmental Engineering

2nd year: Communications Technologies

3rd year: Geoscience; Mechanical Engineering; Electrical Engineering, Computer Science and Engineering Technologies

Mode of delivery:

Multimodal teaching

Learning activities and teaching methods:

Contact hours ca. 20 h and independent group work or self-study ca. 34 h.

Target group:

Bachelors students of Electrical Engineering, Computer Science, Communications Technologies and Engineering Mechanical Engineering, Process and Environmental Engineering.

Prerequisites and co-requisites:

-
Recommended optional programme components:

-
Recommended or required reading:

Kauppinen, Anneli & Nummi, Jyrki & Savola, Tea: Tekniikan viestintä: kirjoittamisen ja puhumisen käsikirja (EDITA); Nykänen, Olli: Toimivaa tekstiä: Opas tekniikasta kirjoittaville (TEK) and material in Optima study environment.

Assessment methods and criteria:

Active participation in contact teaching, independent study and completion of given assignments.
 Read more about [assessment criteria](#) at the University of Oulu webpage.

Grading:

Pass / fail

Person responsible:

Kaija Oikarainen

Working life cooperation:

-
Other information:

All students are required to attend the first meeting of the course unit so the work groups can be formed and work started in a timely and efficient manner. When signing up for the course unit, you should keep in mind that completing it requires a responsible attitude and a strong commitment to the work because the teamwork-based exercises rely heavily on the participation and activity of the students.

If the student is involved in the University's student associations or functions in a position of trust in university government, student union administration or Oulun Teekkariyhdistys ry (or in its subordinate guilds), he/she may be relieved of some of the group communication exercises. These compensatory actions must always be agreed upon separately with the course unit's teacher. The student must present an official statement from a person in charge of the governing body or association, which details the student's tasks and involvement with that body or association. Participation that took place over five years ago does not entitle the student to any compensation.

900086Y: Working Life Communication, 5 op

Voimassaolo: 01.08.2014 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

Proficiency level:

-

Status:

-

Required proficiency level:

-

ECTS Credits:

-

Language of instruction:

Finnish

Timing:

-

Learning outcomes:

-

Contents:

-

Mode of delivery:

-

Learning activities and teaching methods:

-

Target group:

-

Prerequisites and co-requisites:

-
Recommended optional programme components:

-
Recommended or required reading:

-
Assessment methods and criteria:

-
Grading:

-
Person responsible:

-
Working life cooperation:

-
Other information:

-

900094Y: Written Communication, 2 op

Voimassaolo: 01.08.2014 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

Proficiency level:

-

Status:

This course together with the course unit 900095Y Speech Communication are compulsory to students of Information Processing Science. The students can also opt to complete their written communication studies by taking the course unit 900099Y Scientific Communication.

Required proficiency level:

-

ECTS Credits:

2 ECTS credits

Language of instruction:

Finnish

Timing:

3rd year of studies

Learning outcomes:

Upon completion of the course unit the student should be conversant with text analysis. The student should be able to write various work and study-related texts and act purposefully in different kinds of written communication situations. He/she should be able to give and receive constructive criticism. The student should be able to critically analyse his/her own writing process and the texts he/she produces. The student should understand the significance of writing skills as a part of his/her professional expertise.

Contents:

Notions about writing, writing as a process, group writing, critical and analytical reading, different kinds of work and study-related texts, formal style.

Mode of delivery:

online teaching

Learning activities and teaching methods:

Introductory meeting (1 hour) and online studying (approximately 54 hours).

Target group:

the students of information processing science

Prerequisites and co-requisites:

-

Recommended optional programme components:

-

Recommended or required reading:

the material in the Optima learning environment

Assessment methods and criteria:

Participation in the introductory meeting, independent study and completion of given assignments.
Read more about [assessment criteria](#) at the University of Oulu webpage.

Grading:

pass / fail

Person responsible:

Kaija-Mari Kananen

Working life cooperation:

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Other information:

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