## **Opasraportti**

## Language Centre - English (2009 - 2010)

Before you register, please read course descriptions carefully. Registration is binding and you must attend the first lesson to claim your place.

For detailed course information and registration instructions for all faculties' English courses, see below:

Registration for the

spring term 2010 starts in Weboodi

Faculty of Economics (TaTK) 1.12.2009 from 8.00
Faculty of Natural Sciences (LuTK) 1.12.2009 from 8.00
Faculty of Humanities (HuTK) 7.12.2009 from 9.00
Faculty of Technology (TTK) 7.12.2009 from 9.00

Faculty of Medicine (LTK)

902001Y: Academic Communication, 3 op

# Tutkintorakenteisiin kuulumattomat opintokokonaisuudet ja - jaksot

902110Y: Autonomous Virtual Grammar, 1,5 op 902048Y: Business Correspondence, 2 op 902084Y: Business Medley, 3 op 902093A: Business Related Current Events, 3 op 902081Y: Business Related Current Events, 2 op 902091A: Contract English, 3 op 902008Y: English, 3 op 902002Y: English 1 (Reading for Academic Purposes), 2 op 902004Y: English 2 (Scientific Communication), 2 op 902003Y: English 3 (Reading for Academic Purposes), 3 op 902005Y: English 4 (Scientific Communication), 3 op 902063Y: English Activation Course, 2 op 902100Y: English for Biochemists 1, 3 op 902122Y: English for Biochemists 3, 3 op 902050Y: English for Medical Conferences and Scientific Writing, 1,5 op 902016A: Field-Related Integrated Studies, 2 op 902071Y: Integrated Text, 2 op 902086A: Introduction to Intercultural Communication, 2 op 902114A: Negotiating Across Cultures, 2 - 3 op 902090A: Negotiations and Meetings, 2 op 902088A: Presentations and Academic Writing 1, 2 op 902095A: Presentations and Academic Writing 2, 2 op 902006Y: Reading for Academic Purposes, 1,5 op 902000Y: Reading for Academic Purposes in the Humanities, 2 op 902087A: Research in Intercultural Communication, 2 op 902007Y: Scientific Communication, 1,5 op 902105Y: Scientific Writing for the Natural Sciences, 2 op 902011P-15: TE3/ Academic Essay Writing, 1 - 2 op

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902011P-40: TE3/ Academic Vocabulary in Science & Technology, 2 op
902011P-19: TE3/ Business Correspondence, 2 op
902011P-36: TE3/ Business Plan, 2 op
902011P-12: TE3/ Creative Writing, 2 op
902011P-09: TE3/ Current Affairs, 2 op
902011P-22: TE3/ Environmental Issues, 2 op
902011P-35: TE3/ Grammar and Lexis Customised, 2 op
902011P-16: TE3/ Intercultural Communication, 2 op
902011P-27: TE3/ Language through Anthropology, 2 op
902011P-24: TE3/ Language through American History, 2 op
902011P-23: TE3/ Language through Art History, 2 op
902011P-04: TE3/ Lecture Listening, 2 op
902011P-33: TE3/ Mechanics of Writing, 2 op
902011P-37: TE3/ Media Studies, 2 op
902011P-08: TE3/ Negotiations and Meetings Skills, 2 op
902011P-29: TE3/ New Developments in Science and Technology, 2 op
902011P-02: TE3/ Oral Fluency, 2 op
902011P-06: TE3/ Presentation Skills, 2 op
902011P-28: TE3/ Professional English for Technology, WolF, 2 op
902011P-32: TE3/ Tutorial in Academic Reporting, 2 op
902011P-20: TE3/ World Issues and Negotiations, 2 op
902011P-01: Technical English 3, partial credit, 1 - 5 op
902077Y: Text-Based Lexicon, 2 op
902092A: World Issues and Negotiations, 2 op
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## Opintojaksojen kuvaukset

## Tutkintorakenteisiin kuulumattomien opintokokonaisuuksien ja -jaksojen kuvaukset

## 902001Y: Academic Communication, 3 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

#### **Proficiency level:**

B2/C1 (on the CEFR scale)

Status:

Statutory foreign language course for students who choose English as their foreign language.

Required proficiency level:

English as A- or B-language in senior secondary school, or equivalent skills.

**ECTS Credits:** 

3 op / 3 ECTS credits; 80 hours of work

#### Language of instruction:

English **Timing:** 

After completion of 902000Y Reading for Academic Purposes in the Humanities.

## Learning outcomes:

In *Academic Communication*, you will focus on developing your academic communication skills in English. Courses in primarily oral language skills will enable you to follow developments in your own field and get along in an international, intercultural environment with a sufficient level of proficiency.

Learning outcomes: By the end of the module, you are expected

- to have adopted appropriate strategies and techniques for communicating effectively in English in an academic context
- to recognise the influence of language on social and intercultural relationships in your future professional activities
- to have extended your language, culture and communication skills at a B2-C1 CEFR level in accordance with your own professional and personal needs

#### **Contents:**

Elective (" **free-choice**") components of the *Academic Commuciation* course allow you to develop skills in specific core areas. Read the module descriptions with care so that you choose modules which match your own needs, interests and level. For further information, see Language Centre web page

http://webcgi.oulu.fi/kielikeskus/index.php?a=o&s=EngHutk.html&v=englanti#suullinen

For module descriptions, you can also click: Free-choice M odules.

#### Recommended or required reading:

For most modules, these will be provided by the teacher and a copy fee will be charged. Some modules also make use of resources in the Language Centre's Self-Access Centre (KK238, *Yläväylä*) or online.

#### Assessment methods and criteria:

The individual modules are evaluated on a pass/fail basis and each module has its own specific coursework requirements and means of assessment. You are required to participate regularly in all contact teaching provided.

## **Grading:**

The final course grade for Academic Communication is pass/fail.

#### Person responsible:

Irmeli Kuusijärvi

## 902110Y: Autonomous Virtual Grammar, 1,5 op

Voimassaolo: - 31.07.2012

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail Opintokohteen kielet: Finnish

#### **Proficiency level:**

All Levels

#### **ECTS Credits:**

1,5 credits

## Learning outcomes:

The aim of this module is to focus on grammar by becoming familiar with various software and Internet resources available for learning English grammar.

## **Contents:**

There will be one compulsory classroom meeting with the whole group at the beginning of the course. Study assistance is available weekly in the Self Access Centre (KK:n Oppimiskeskus KK238). Students carry out mainly self-selected grammar learning activities both in the lab and using the Internet. Students are expected to keep a learning diary of their studies and send it to the teacher at regular intervals. At the end of the course, a grammar test will be arranged. The date of the test will be agreed at the meeting

## Other information:

Register for the course by e-mail to Aila Syrjäkari-Roberts

## 902048Y: Business Correspondence, 2 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: English

Leikkaavuudet:

ay902048Y Business Writing 1, correspondence (OPEN UNI) 2.0 op

Voidaan suorittaa useasti: Kyllä

#### Proficiency level:

B1-B2

#### **ECTS Credits:**

2 credits

#### Timing:

fall and spring 1 st year **Learning outcomes**:

By the end of the course the students will have practiced writing tasks at the B2 level in a detailed and acceptable format. The writing tasks are for example, orders, letters of application, CVs. In addition, students will have made arrangements and appointments in business letters.

## Learning activities and teaching methods:

This is a self-study writing course in which students will meet for one introductory session with the instructor. Following the introductory session students will alone study examples of and write their own business letters: letter of enquiry, letter of response, letter of introduction, quotation, order, order confirmation, delivery invoice, letter of complaint, response to a complaint, letter of application (job), resume or CV. During the course the student will focus on his or her own writing fluency as well as focus on special vocabulary specific to business correspondence. During the course, students will receive assignment packages, do the assignment, meet with the instructor in a tutorial session to get feedback on own writing skills. This process will be repeated four times. Following the tutoring session the students will attend an exam session.

## Recommended or required reading:

will be provided by the teacher and a copy fee will be collected for the handouts.

#### Assessment methods and criteria:

This is a self-study writing course in which students will meet for one introductory session with the instructor. Following the introductory session students will alone study examples of and write their own business letters: letter of enquiry, letter of response, letter of introduction, quotation, order, order confirmation, delivery invoice, letter of complaint, response to a complaint, letter of application (job), resume or CV. During the course the student will focus on his or her own writing fluency as well as focus on special vocabulary specific to business correspondence. During the course, students will receive assignment packages, do the assignment, meet with the instructor in a tutorial session to get feedback on own writing skills. This process will be repeated four times. Following the tutoring session the students will attend an exam session.

## **Grading:**

1-5

## Person responsible:

Jaana Sorvari and Hanne Lahti

### Other information:

First year students sign up for courses following the info session. Following that date the sign up lists which still have vacant places will be in the blue folder on the table in front of the Eng. for Econ students bulletin board.

## 902084Y: Business Medley, 3 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English
Voidaan suorittaa useasti: Kyllä

#### **Proficiency level:**

B1-B2

**ECTS Credits:** 

2 credits

Language of instruction:

English **Timing:** 

fall and spring 1 st year

## Learning outcomes:

By the end of the course the student will have practiced the following: **read** straightforward factual texts in their field at a satisfactory level of understanding, **scanned** longer texts in the field of study to locate and gather information in order to complete a specific task (B1); **written** about real or fictional events in a detailed and easily readable way, written clear and detailed texts on various topics related to his or her own field (B2); **given** a short speech in his or her own field either without notes or using keywords (B2); **communicated** with reasonable accuracy and corrected mistakes if they have led to misunderstandings (B2).

#### Contents:

This course is based on a mixture of different business-related topics: Customer Service, Public Relations, Advertising and International Trade. About 5 classroom hours will be devoted to each topic. In the course, (a *medley* is a mixture of different and interesting things) students will read, discuss, listen, and write about these topics.

## Learning activities and teaching methods:

Students will give a company presentation which will be presented to the class as a group/pair presentation. At the end of the course there is a final project to be compiled in pairs. The course will also have a focus on oral skills and the vocabulary of the business-related topics / business idioms. Active participation is mandatory and students must pass a vocabulary exam.

#### Recommended or required reading:

will be provided by the teacher and a copy fee will be collected for the handouts.

**Grading:** 

Evaluation scale 1-5. **Person responsible:** 

Hanne Lahti

#### Other information:

First year students sign up for courses following the info session. Following that date the sign up lists which still have vacant places will be in the blue folder on the table in front of the Eng. for Econ students bulletin board.

## 902093A: Business Related Current Events, 3 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Intermediate Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: English

#### **Proficiency level:**

В2

## **ECTS Credits:**

2 credits

## Learning outcomes:

By the end of the course the student will have practiced the following: rapidly grasped the content of business-related reports; initiated, maintained and ended discourse with effective turn-taking; exchanged considerable quantities of detailed, factual information; have sufficient vocabulary to express him or herself in business-related matters; and communicated with reasonable accuracy and self-corrected mistakes.

#### **Contents:**

This course will be based on business-related events which are happening in the world at the time that the course is taking place. Students will read articles from newspapers, magazines and internet news sources. Students will watch news presented on television and televised current event shows. Skills used in the course will be reading, summarizing, presenting, discussing, analyzing, listening and writing.

#### Recommended or required reading:

will be provided by the teacher and a copy fee will be collected for the handouts.

## Assessment methods and criteria:

The course will include a vocabulary exam as well as a final project.

#### Grading:

The evaluation scale is 1-5.

#### Person responsible:

Jaana Sorvari

#### Other information:

Second year and older students sign up in web-oodi starting August 15 8:00, following the closing of web-oodi sign-up, the sign up lists which still have vacant places will be in the blue folder on the table in front of the Eng. for Econ students bulletin board.

## 902081Y: Business Related Current Events, 2 op

Voimassaolo: 01.08.1995 - 31.07.2012

Opiskelumuoto: Language and Communication Studies

Laii: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail Opintokohteen kielet: English

## **Proficiency level:**

#### **ECTS Credits:**

2 credits

## Timing:

fall and spring of 2nd year

#### **Learning outcomes:**

By the end of the course the student will have practiced the following: rapidly grasped the content of businessrelated reports; initiated, maintained and ended discourse with effective turn-taking; exchanged considerable quantities of detailed, factual information; have sufficient vocabulary to express him or herself in business-related matters; and communicated with reasonable accuracy and self-corrected mistakes.

#### Contents:

This course will be based on business-related events which are happening in the world at the time that the course is taking place. Students will read articles from newspapers, magazines and internet news sources. Students will watch news presented on television and televised current event shows. Skills used in the course will be reading, summarizing, presenting, discussing, analyzing, listening and writing.

## Learning activities and teaching methods:

The course will include a vocabulary exam as well as a final project which is a powerpoint presentation.

## Recommended or required reading:

will be provided by the teacher and a copy fee will be collected for the handouts.

#### Grading:

The evaluation scale is 1-5.

#### Person responsible:

Jaana Sorvari and Hanne Lahti

#### Other information:

Second year and older students sign up in web-oodi starting in August for the fall term and December for the spring term.

## 902091A: Contract English, 3 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Intermediate Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail Opintokohteen kielet: English

## **Proficiency level:**

**ECTS Credits:** 

2 credits

## Language of instruction:

**English** 

Timing:

spring 2 nd year

## Learning outcomes:

By the end of the course the students

- have learnt the meaning of specialised terms, concepts and idiomatic expressions used in contract English
- understand and are able to analyze the structure of various types of contracts
- are able to parse and understand long complex sentences
- know the genre-specific conventions of contract English

#### Contents:

The course provides the students with an opportunity to learn to read various types of English and American business contracts with an understanding of their formal, structural and phraseological features. In addition the course focuses on the legal and business vocabulary used in such contracts. Students will also practice translating contract texts from Finnish into English by the models offered in the course materials.

## Learning activities and teaching methods:

Besides 18 hours of classroom work, the working method in the course is autonomous pair work

## Recommended or required reading:

can be bought at the university press outlet.

## Assessment methods and criteria:

The course requirements include active participation in classroom sessions, completion of home assignments, and an exam. The evaluation scale is 1-5.

## **Grading:**

The evaluation scale is 1-5.

## Person responsible:

Riitta Sallinen

#### Other information:

Students sign up in web-oodi from December 15 to January 15.

## 902008Y: English, 3 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

Leikkaavuudet:

ay902008Y Academic English (OPEN UNI) 3.0 op

#### **Proficiency level:**

B2/C1

## Status:

Compulsory course

## Required proficiency level:

Students are expected to have had English as their A1 or A2 language at school or have acquired equivalent skills.

#### **ECTS Credits:**

3 credits

## Timing:

1st year spring term

#### Learning outcomes:

By the end of the course the students will have practiced the following skills

- extracting information, identifying main points and inferring meanings from the academic texts of the student's field of study by using appropriate reading techniques (skimming and scanning)
- recognizing discipline and culture-specific conventions (text-structures, grammatical patterns, phraseology and word formation), meanings and patterns in the academic texts of the target field

- detailed understanding and summarising of target field academic texts
- combining information from various academic sources, creating a synthesis, and assessing the sources used

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## Target group:

Students in the degree programs of nursing science, nursing teacher education and health administration

## Recommended or required reading:

Information will be provided at the beginning of the course.

## Assessment methods and criteria:

The course requirements include active participation in classroom work and completion of home assignments. Alternatively, an end-of-course examination may be offered.

## **Grading:**

The evaluation scale is pass/fail.

#### Person responsible:

Riitta Sallinen

#### Other information:

An exemption exam will be offered on **November 28th, 2008 at 9-12 in lecture hall 101A (Aapistie 7)**. The exemption exam is voluntary and can be taken only once. Students sign up for the exam in **WebOodi** from November 17th - 24th. Students passed in this exam receive a completion mark for the course and need not participate in it. The students not exempted are required to attend the course.

Students sign up for the course in **WebOodi** from December 1st - 15th. ( **sign up code 902008Y-01**) Information on the time and place of the classes is provided on the home pages of the Department of Nursing Science and Health Administration.

## 902002Y: English 1 (Reading for Academic Purposes), 2 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: English

## **Proficiency level:**

B2/C1 on the Common European Framework of Reference scale.

#### Status:

In the Faculty of Science, this course is mandatory for most degree programmes. Please consult the Faculty Study Guide to establish the language requirements for your own degree programme.

## Required proficiency level:

English must have been the A1 or A2 language at school or equivalent English skills should have been acquired otherwise.

## **ECTS Credits:**

2 ECTS credits

#### Language of instruction:

Both English and Finnish are used.

#### Timing:

Biological Sciences: 1st year spring term

Chemistry: 1st year autumn term Geology: 1st year spring term

Information Processing Science: 1st year spring term

Mathematical Sciences: 1st year spring term Physical Sciences: 1st year autumn term

## Learning outcomes:

In this course, students improve their understanding of written academic English used in natural scientific texts as well as expand their general and scientific vocabulary. Students become aware of their own role in learning and will be able to find and take advantage of useful study materials available on the Internet in order to develop their own language learning strategies, which will enhance their academic English. Students show their awareness and their own responsibility by reflecting on their achievements in a study journal.

## Contents:

The specific skills targeted in this course include: reading in order to find and understand the most important points in general natural scientific texts, as well as texts or textbooks of the students' own field; applying different reading strategies to extract global or detailed information according to the reading purpose; understanding word formation in order to expand vocabulary, both general scientific and field specific; deducing lexical meanings from the context, understanding basic grammatical structures of scientific English, as well as text structure and cohesion markers for improved comprehension.

## Learning activities and teaching methods:

Average total work load 40 hours including 14 x 90 mins classroom meetings. The course is carried out in multimode, with instruction and student tasks both in class and in the Optima learning environment.

#### Target group:

1st year students of Biology, Chemistry, Geology, Information Processing Science, Physics, and Mathematics.

#### Recommended or required reading:

Set books for substance studies; journal articles in print and online. Further information will be given in the first lesson.

#### Assessment methods and criteria:

Active and regular participation in classroom sessions, completing the learning tasks (in class and Optima Learning Environment) including the study journal. These are prerequisites for participation in the end of term examination. Exemptions from the examination can be given for excellent work during the course.

N.B. Students with grades laudatur or eximia in their A1 English school-leaving examination can be exempted from this course and will be granted the credits by the Faculty of Science.

## **Grading:**

Pass/Fail

#### Person responsible:

Aila Syrjäkari-Roberts

#### Other information:

Registration for the autumn term will take place from 12.00, 1st September to 12.00, 7th September *on the language centre notice board* (next to KK 106). The spring term registration will take place from 8.00, 1st December to 12.00, 8th January in WebOodi

#### **Examinations:**

**Autumn term end of course examination** will take place on Friday, 4th December, 2009 at 8.00 - 11.00 in lecture theatre L ?. The registration for the examination will take place from 8.00, 23rd November to 12.00, 3 <sup>rd</sup> December in WebOodi .

**Spring term end of course examination** will take place on Friday, 30th April, 2009 at 8.30 - 10.30 in lecture theatre L -. The registration for the examination will take place from 8.00, 14th April to 12.00, 29th April in WebOodi.

**Resit examinations:** Two examination resits are allowed on the dates set by the language centre. See: Uusintakoepäivät

## 902004Y: English 2 (Scientific Communication), 2 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail Opintokohteen kielet: English

Leikkaavuudet:

ay902004Y English 2 (Scientific Communication) (OPEN UNI) 2.0 op

## **Proficiency level:**

B2/C1 on the CEFR scales for Speaking, Listening, Writing

#### Status:

This course is mandatory for 2nd year all students (except **geographers**) who will have English as their foreign language in their B.Sc. degree. This includes the students who were exempted from 'Reading for Academic Purposes' (902002Y). Please consult the faculty study guide to establish the language requirements on your own degree programme.

## Required proficiency level:

Students taking this course must have had English as the A1 or A2 language at school or the equivalent English skills should have been acquired otherwise. The course 'Reading for Academic Purposes' (902002Y) is a prerequisite, unless exempted.

#### **ECTS Credits:**

The student workload is 53 hrs work/ 2 ECTS credits.

Language of instruction:

English **Timing:** 

Biology: 2nd year autumn term Chemistry: 2nd year spring term Geosciences: 2nd year spring term

Information Processing Science: 2nd year autumn term

Mathematical Sciences: 2nd year spring term Physical Sciences: 2nd year autumn term

#### Learning outcomes:

The aim of this course is to develop students' oral/aural fluency in a range of general, scientific and academic communication situations.

Skills in pronunciation, listening and speaking are practised in the course.

**Learning outcomes:** By the end of the course, you are expected to have:

- 1. provided evidence of oral fluency in both general and scientific conversational situations.
- 2. demonstrated the ability to participate in pair work communication and small group discussions.
- 3. developed effective language learning strategies through autonomous homework.
- 4. demonstrated the ability to present field-related subjects and use appropriate field-related vocabulary.
- 5. demonstrated lecture listening skills in field related situations.

#### Contents:

Skills in listening, speaking, and giving presentations are practised in the course. Homework tasks include autonomous work to support the classroom learning and the task of preparing and presenting a scientific presentation.

#### Recommended or required reading:

Course materials will be provided by the teacher and a copy fee will be collected for the handouts.

#### Assessment methods and criteria:

**Learning is assessed on a** *pass* / *fail* basis using regular attendance, active participation in all lessons and the successful completion of all homework tasks as the basis for grades.

## Person responsible:

Jolene Gear

## Other information:

*Registration* will take place in **WebOodi**. The autumn term registration will start on 24th August at 8.00 and finish on 7 <sup>th</sup> September at 24.00. The spring term registration will take place from 8.00, 1st December to 12.00, 8th January.

*Alternative method of course completion*: An optional exemption test is offered twice per year. See <u>exemption</u> exam details and schedule. The student can only participate in the exemption exam once.

## 902003Y: English 3 (Reading for Academic Purposes), 3 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

## **Proficiency level:**

B2/C1 on the Common European Framework of Reference scale.

#### Status

Mandatory for students of Geography. This course is integrated with first year geography studies. Please consult the Faculty Study Guide to establish other alternatives within the language requirements in your degree programme.

#### Required proficiency level:

English must have been the A1 or A2 language at school, or equivalent English skills should have been acquired otherwise.

#### **ECTS Credits:**

3 ECTS credits

## Language of instruction:

Both English and Finnish are used.

#### Timing:

1st year autumn term

#### Learning outcomes:

In this course, students improve their understanding of written academic English used in natural scientific texts as well as expand their general and scientific vocabulary. Students become aware of their own role in learning and will be able to find and take advantage of useful study materials available on the Internet in order to develop their own language learning strategies, which will enhance their academic English. Students show their awareness and their own responsibility by reflecting on their achievements in a study journal.

#### Contents:

The specific skills targeted in this course include: reading in order to find and understand the most important points in general natural scientific texts, as well as texts or textbooks of the students' own field; applying different reading strategies to extract global or detailed information according to the reading purpose; understanding word formation in order to expand vocabulary, both general scientific and field specific; deducing lexical meanings from the context, understanding basic grammatical structures of scientific English, as well as text structure and cohesion markers for improved comprehension.

## Learning activities and teaching methods:

Average total work load 80 hours including 21 x 90 mins classroom meetings. The course is carried out in multi-mode, with instruction and student tasks both in class and in the Optima learning environment.

## Target group:

1st year students of Geography

## Recommended or required reading:

Set books for substance studies; journal articles in print and online. Further information will be given in the first lesson.

#### Assessment methods and criteria:

Active and regular participation in classroom sessions, completing the learning tasks (in class and Optima Learning Environment) including the study journal. These are prerequisites for participation in the end of term examination. Exemptions from the examination can be given for excellent work during the course.

N.B. Students with grades laudatur or eximia in their A1 English school-leaving examination can be exempted from this course and will be granted the credits by the Faculty of Science.

## **Grading:**

Pass/Fail

## Person responsible:

Aila Syrjäkari-Roberts

## Other information:

Course registration: Registration takes place in the first lesson.

#### **Examinations:**

**The end of course examination** will take place on Friday, 4th December, 2009 at 8.00 - 11.00 in lecture theatre L ?. The registration for the examination will take place from 8.00, 23rd November to 12.00, 3 <sup>rd</sup> December in WebOodi.

Resit examinations: Two resit examinations are allowed on the dates set by the language centre. See: Uusintakoepäivät

## 902005Y: English 4 (Scientific Communication), 3 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail Opintokohteen kielet: English

Leikkaavuudet:

ay902005Y English 4 (Scientific Communication) (OPEN UNI) 3.0 op

## **Proficiency level:**

B2/C1 on the CEFR scales for Speaking, Listening, Writing

#### Status:

This course is mandatory for students of geography who will have English as their foreign language in their B.Sc. degree. This includes the students who were exempted from 'Reading for Academic Purposes' (902003Y).

## Required proficiency level:

The students taking this course must have had English as an A1 or A2 language (or equivalent English skills should have been acquired otherwise). The course 'Reading for Academic Purposes' (902003Y) is a pre-requisite (unless exempted).

#### **ECTS Credits:**

The student workload is 80 hours/ 3 ECTS credits.

## Language of instruction:

English

## Timing:

Geography, 3rd year autumn term

## Learning outcomes:

The aim of this course is to develop students' oral/aural fluency in a range of general, scientific and academic communication situations.

Learning outcomes: By the end of the course, you are expected:

- 1. to have provided evidence of oral fluency in both general and professional conversational situations
- 2. to have demonstrated the ability to participate in pair work communication and small group discussions
- 3. to have developed effective language learning strategies through autonomous homework
- 4. to have demonstrated the ability to prepare a field-related presentation with appropriate field-related vocabulary
- 5. to have demonstrated lecture-listening skills in field-related situations.

#### Contents:

Skills in listening, speaking, and giving presentations are practised in the course. Homework tasks include autonomous work to support the classroom learning and the task of preparing and presenting a scientific presentation.

## Recommended or required reading:

Course materials will be provided by the teacher and a copy fee will be collected for the handouts.

#### Assessment methods and criteria:

**Learning is assessed on a** *pass / fail basis using regular attendance, active participation in all lessons and the successful completion of all homework tasks as the basis for grades.* 

## Person responsible:

Karen Niskanen

#### Other information:

**Registration** will take place in **WebOodi**. The autumn term registration will start on 24th August at 8.00 and finish on 7 <sup>th</sup> September at 12.00. **Alternative method of course completion**: An optional exemption test is offered twice per year. See <a href="exemption exam details and schedule">exemption exam details and schedule</a>. The student can only participate in the exemption exam once.

## 902063Y: English Activation Course, 2 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: Finnish

Leikkaavuudet:

ay902063Y English Activation Course (OPEN UNI) 2.0 op

Ei opintojaksokuvauksia.

## 902100Y: English for Biochemists 1, 3 op

Voimassaolo: 01.08.2005 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

#### Leikkaavuudet:

ay902100Y English for Biochemists 1 (OPEN UNI) 3.0 op

#### **Proficiency level:**

CEFR B2 - C1 for Reading, Speaking and Listening

#### Status:

Compulsory for all 1st year biochemistry students unless you have received the grade "L" or "E" in the Finnish matriculation exam, in which case you must attend **EfB 1b** only.

## Required proficiency level:

English must have been the A1 or A2 language at school or equivalent English skills acquired otherwise.

#### **ECTS Credits:**

The student workload is 80 hrs work/ 3 ECTS credits (40 + 40 for parts EfB 1a and EfB 1b).

#### Language of instruction:

**English** 

#### Timing:

English for Biochemists 1a (=EfB 1a): 1st year autumn term and

English for Biochemists 1b (=EfB 1b): 1st year autumn (2 lessons) and spring term(11 lessons)

## Learning outcomes:

The aim of this course is to develop both the students' reading strategies and their oral/aural fluency.

## Learning outcomes:

By the end of the EfB 1a you are expected to:

- be familiar with various reading strategies for different purposes
- demonstrate effective note-taking techniques and the ability to summarise when working with texts
- apply personalised vocabulary-learning techniques

By the end of the **EfB 1b** you are expected to:

- have demonstrated lecture listening and note-taking skills in field related situations.
- be able to present field-related subjects and use appropriate field-related vocabulary
- · be able to defend a position in a debate
- have demonstrated the ability to participate in pair work communication and small group discussions.

#### Contents:

Core skills practiced on this course are the following: **EfB 1a:** reading in order to understand biochemistry texts or textbooks and research articles; applying different reading strategies to extract global or detailed information according to the reading purpose; understanding word formation in order to expand vocabulary, both general scientific and field specific; understanding basic grammatical structures of scientific English as well as text structure and cohesion markers for improved comprehension.

**EfB 1b**: oral/aural skills connected to the students' academic field as well as in everyday conversational situations are practiced to develop communicative fluency. There is a focus on pronunciation, listening and speaking skills.

## Target group:

1st year Biochemistry students

#### Recommended optional programme components:

English for Biochemists 1a (or 902002Y Reading for Academic Purposes) must be completed before taking English for Biochemists 1b.

#### Recommended or required reading:

Course materials will be provided by the teacher and a copy fee will be collected for the handouts.

#### Assessment methods and criteria:

Evaluation is based on assessment of active participation in class, the completion of homework tasks and in EfB 1a an end of term examination. For EfB 1b, an oral exam is organised if necessary.

#### Grading:

Pass/fail

## Person responsible:

Eva Braidwood and Karen Niskanen

## Other information:

Registration will take place through the Department of Biochemistry.

## 902122Y: English for Biochemists 3, 3 op

Voimassaolo: 01.08.2008 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail Opintokohteen kielet: English

Leikkaavuudet:

ay902122Y English for Biochemists 3 (OPEN UNI) 3.0 op

## **Proficiency level:**

C1 on the CEFR scale

Status:

Optional but highly recommended for Int MSc Students

**ECTS Credits:** 3 ECTS credits

#### Language of instruction:

**English** Timing: spring term

## Learning outcomes:

The course aims to help students acquire understanding of the conventions and expectations of the academic community of biochemists for scientific reporting, and develop presentation and writing skills for their future professional life.

Learning outcomes: By the end of the module, students are expected to be able to

- write a research article that follows the main discourse conventions of biochemistry
- § acknowledge other authors' ideas in the appropriate way and synthesise these into their own text
- in an appropriate manner, provide a colleague with constructive suggestions for revising his or her text
- § § report their work orally or in writing in an appropriate academic style
- use principles of good presentation structuring for optimal clarity
- use principles of good slideshow design to complement preparation, subject knowledge and English language skills

## Contents:

This course will cover presentation skills (1 ECTS credit) and writing for scientific purposes (2 ECTS credits).

Learning activities and teaching methods:

The course will comprise 26 classroom hours plus tutorials and independent work on presentation skills and scientific writing. Attendance at all classroom sessions is compulsory.

## Target group:

students taking the International Master's programme in Protein Science and Biotechnology

## Recommended or required reading:

Course materials will be provided by the teachers and a copy fee will be collected.

## Assessment methods and criteria:

Assessment is based on regular completion and quality of course tasks, with particular emphasis on the final product of each part of the course: the final presentation and the final draft of a research article.

## **Grading:**

pass/fail

#### Person responsible:

Heather Kannasmaa (presentation skills) and Eva Braidwood (scientific writing)

## 902050Y: English for Medical Conferences and Scientific Writing, 1,5 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail Opintokohteen kielet: Finnish

Leikkaavuudet:

ay902050Y English for Medical Conferences and Scientific Writing (OPEN UNI)

#### **Proficiency level:**

C1/C2

#### **ECTS Credits:**

2 credits

#### Timing:

spring term

#### Learning outcomes:

The objective of the course is to develop the students' skills of conference performance, scientific writing, and scientific and professional discussion.

The core skills practiced include

- accuracy of pronunciation, word stress and intonation in the language used for professional and academic discussion in the target field
- using English fluently and accurately to communicate knowledge, express opinions, and defend positions in a conversation relating to the student's field of research
- conference performance: reading a research paper, answering the questions posed by the audience, chairing a conference/seminar
- writing chapters of a research article that follows the discourse conventions of the target field
- using grammatical patterns that are stylistically appropriate for a research article of the target field
- using general scientific vocabulary and field specific terminology in an idiomatic way
- creating genre-specific patterns of text structure.

## Target group:

Post-graduate students of the Medical Faculty

#### Recommended or required reading:

Information will be provided at the beginning of the course.

#### Assessment methods and criteria:

is based on active participation, writing assignments, and the presentations given.

## Grading:

The evaluation scale is pass/fail

## Person responsible:

Riitta Sallinen

#### Other information:

Signing up for the course takes place at the office of the Medical Faculty coordinator for post-graduate studies. Information on the time and place of classes is provided on the Faculty of Medicine home pages for postgraduate students (Kurssitarjonta).

## 902016A: Field-Related Integrated Studies, 2 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Intermediate Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

## **Proficiency level:**

C<sub>1</sub>

#### **ECTS Credits:**

2 - 4 credits

#### Timing:

spring of 3rd or 4th year

## Learning outcomes:

By the end of the course the student will have practiced the following: **understood** and **summarized** long **demanding texts orally and in written form**; **extracted information** from highly specialized field-related texts;

used the language fluently, accurately and effectively; given clear detailed descriptions of complex subjects; given<7b> clearly developed presentations on a field-related subject, departing from the prepared text and spontaneously answering questions; presented complex topics clearly.

#### Contents:

This course is integrated with subject lectures in the Faculty of Economics and Business Administration. In the English course the students become comfortable with reading, summarizing and understanding the structure of scientific articles in their own field.

## Learning activities and teaching methods:

In study groups students read the scientific articles that are required for the subject lecture and learn the article-related vocabulary. Articles are then summarized and presented via powerpoint presentation to the class. This takes place before the subject lecture in which the scientific article is reviewed. In this way the subject studies are integrated with the English lessons. Students will receive feedback about their presentation skills and verbal English skills following their presentations.

## Recommended or required reading:

will be provided by the teacher and a copy fee will be collected for the handouts.

## **Grading:**

The evaluation scale is 1-5.

## Person responsible:

Jaana Sorvari

#### Other information:

Sign up in WebOodi Dec 15-Jan 15.

## 902071Y: Integrated Text, 2 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

#### **Proficiency level:**

B1-B2

## **ECTS Credits:**

2 credits

#### Timing:

spring 1st year

#### Learning outcomes:

By the end of the course the student has practiced the following: **read** factual texts on field-related subjects at a satisfactory level of understanding, **scanned** longer field-related texts to find information in order to **complete** specific tasks, **understood** in some detail field-related texts and **written** detailed texts for presentation on various field-related topics.

## Contents:

This course is integrated with content courses of Economics students in that textbooks which are required reading for Economics courses will be used in this course. The textbook for the course will be chosen in cooperation with the departments of the Faculty of Econ. and Bus. Admin. Students will learn strategies for reading academic texts, for note-taking, for summarizing, and students will gain practice in preparing and presenting presentations. Students will also practice constructive criticism when playing the role of opponent for peers in the class. Students will work in study groups in addition to attending classroom sessions.

#### Learning activities and teaching methods:

Mandatory attendance in class- and study-group sessions.

## Recommended or required reading:

will be provided by the teacher and a copy fee will be collected for the handouts.

## Assessment methods and criteria:

Vocabulary exam plus course projects/homework 1-5.

#### Person responsible:

Hanne Lahti and Jaana Sorvari

#### Other information:

sign-up in WebOodi.

## 902086A: Introduction to Intercultural Communication, 2 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Intermediate Studies

Laii: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: English

## **Proficiency level:**

C1 on the CEFR scales

#### Status:

For students in the Faculty of Economics, this course may be taken as part of the required languages or as part of the KIEKUVI minor.

#### Required proficiency level:

B2-C1 on the CEFR scales

#### **ECTS Credits:**

2 credits, 53 hours of work

#### Timina:

Autumn 3rd year

## Learning outcomes:

The goal of this course is to increase students' understanding and awareness of culture and its influence on communication, as well as to develop the intercultural communication strategies relevant to the business world. By the end of the course, you are expected:

- 1. to demonstrate understanding and awareness of culture and its influence on communication
- 2. to be able to identify and explain the dimensions of cultural variation
- 3. to identify and analyse your own cultural perspective
- 4. to develop a repertoire of effective intercultural communication strategies for both working life and everyday situations.

#### **Contents:**

Topics to be covered are: intercultural awareness, perception & culture, theories of intercultural communication, culture shock, non-verbal communication, cultural identity, and ethics & negotiation in intercultural business contexts. The course consists of lectures, several readings about cross-cultural communication, and small group discussions. Students also draw from their own intercultural experiences outside the classroom as a part of the course, connecting personal experiences to the theories and concepts in lectures and readings.

#### Assessment methods and criteria:

Learning is assessed on the basis of quality of coursework, regular attendance, and active participation in all lessons. Coursework includes two examinations and a reflective course journal.

#### **Grading:**

The evaluation scale is 1-5

#### Person responsible:

Karen Niskanen

#### Other information:

Register in WebOodi. After the closing of WebOodi sign-up, the sign-up lists which still have vacant places will be posted in the blue folder at the Eng. for Econ students bulletin board near the LC office.

## 902114A: Negotiating Across Cultures, 2 - 3 op

Voimassaolo: 01.08.2007 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

## **Proficiency level:**

C1

**ECTS Credits:** 

#### 2 credits

## Timing:

fall and spring 3rd or 4th year

#### Contents:

Research has shown that business failures abroad are a result of the inability to understand and adapt to foreign ways of thinking and acting, not technical or professional incompetence. (Tung, Black and Gregersen and Mendenhall) International negotiation comes hand in hand with many challenges which arise from basic cultural differences. Even within one culture successful negotiation is dependent on many interconnected variables. In cross-cultural negotiation, this variety of variables broadens and values disperse. In this course we will examine the concept of culture, the culture triangle, 12 variables in the context of seven cultures among other things. We will review the art of negotiation in general and examine prescribed "ways of doing business" and dimensions of business in different cultures.

In this course students will examine and begin compiling a personal European Language Portfolio. This Portfolio consists of a Language Passport, Language Biography, and the Dossier.

The course will have a short study group segment in which students will search for information about doing business and negotiating within a culture of their choice. The study group results will be presented to the class in a presentation.

## Learning activities and teaching methods:

participation in the classroom sessions, homework and study group assignments and holding presentations.

#### Recommended or required reading:

will be provided by the teacher and a copy fee will be collected for the handouts.

#### **Grading:**

Grading scale 1-5

## Person responsible:

Jaana.Sorvari

## Other information:

Second year and older students sign up in **web-oodi** starting in August for the fall term and December for the spring term.

## 902090A: Negotiations and Meetings, 2 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Intermediate Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: English

## **Proficiency level:**

B2

## **ECTS Credits:**

2 credits

#### Timing:

fall 2nd year

## **Learning outcomes:**

By the end of the course the student will have practiced the following: rapidly **grasped** the content of business-related reports; initiated, maintained and ended **discourse** with effective turn-taking; **exchanged** considerable quantities of detailed, factual information; had sufficient vocabulary to express him or herself in job-related matters; and communicated with reasonable accuracy and self-corrected mistakes.

#### Contents:

This course is designed to allow the student to learn the language of meetings and negotiations and involves active participation in the activities. The simulations chosen for the course are ones which most likely would reflect actual situations in the business world. They include: choosing locations for future facilities, marketing strategy, moving upmarket or diversifying product range, business and the environment, financial negotiations, and researching new markets, to name just a few.

## Learning activities and teaching methods:

The course focuses on progressing verbally in business situations and includes pre-reading in preparation for the simulations. There is also a focus on vocabulary building. The course includes a meetings exam and a vocabulary exam.

#### Recommended or required reading:

will be provided by the teacher and a copy fee will be collected for the handouts.

**Grading:** 

The evaluation scale is 1-5.

Person responsible:

Jaana Sorvari

Other information:

Second year and older students sign up in WebOodi starting in August.

## 902088A: Presentations and Academic Writing 1, 2 op

Voimassaolo: 01.08.1995 - 31.07.2012 Opiskelumuoto: Intermediate Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

#### **Proficiency level:**

C1

**ECTS Credits:** 

2 credits **Timing:**fall 3rd year

Learning outcomes:

By the end of the course the student will have practiced the following: **understood** and summarized long **demanding texts** orally; extracted information from **highly specialized field-related texts**; **used the language** fluently, accurately and effectively; **given** clear detailed **descriptions** of complex subjects; **given** clearly developed **presentations** on a field-related subject, departing from the prepared text and spontaneously answering questions; **presented** complex topics clearly.

#### Contents:

In this course the student will review examples of powerful writing and examine writing techniques. In addition we will examine and practice empirical research techniques including collecting, analyzing and presenting data and findings in an academic research paper. One major focus is to come to understand how academic papers are compiled and the course is a good prerequisite for the seminar and *pro gradu* paper.

## Learning activities and teaching methods:

The course will involve writing parts of an academic paper. Examples are an abstract, introduction, conclusion, etc. In the course the student will also present several presentations including impromptu speeches, minipresentations and one poster presentation.

#### Recommended or required reading:

will be provided by the teacher and a copy fee will be collected for the handouts.

#### **Grading:**

The evaluation scale is 1-5.

Person responsible:

Jaana Sorvari

Other information:

Third year and older students sign up in web-oodi starting in August.

## 902095A: Presentations and Academic Writing 2, 2 op

Voimassaolo: 01.08.1995 - 31.07.2012 Opiskelumuoto: Intermediate Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: English

## **Proficiency level:**

C1

#### **ECTS Credits:**

2 credits

#### Learning outcomes:

By the end of the course the student will have practiced the following: understood and summarized long demanding texts orally; extracted information from highly specialized field-related texts; used the language fluently, accurately and effectively; given clear detailed descriptions of complex subjects; given clearly developed presentations on a field-related subject, departing from the prepared text and spontaneously answering questions; presented complex topics clearly.

#### Contents:

This course is a natural extension of Presentations and Writing 1. In this autonomous course students will engage in research activities and compile an academic paper including abstract, introduction, materials and methods section, presentation of data, discussion, results, conclusion and works cited. The research paper will be presented at a presentation seminar.

#### Recommended or required reading:

will be provided by the teacher and a copy fee will be collected for the handouts.

#### **Grading:**

1-5

## Person responsible:

Jaana Sorvari

#### Other information:

Sign up by contacting the contact teacher/yhteysopettaja

## 902006Y: Reading for Academic Purposes, 1,5 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

Leikkaavuudet:

ay902006Y Reading for Academic Purposes (OPEN UNI) 1.5 op

Ei opintojaksokuvauksia.

## 902000Y: Reading for Academic Purposes in the Humanities, 2 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: English

## Proficiency level:

B2/C1 (on the CEFR scale)

#### Status:

Statutory foreign language course for students who choose English as their foreign language and whose matriculation exam grade is lower than *laudatur* or *eximia cum laude approbatur*.

## Required proficiency level:

English as A- or B-language in senior secondary school, or equivalent skills.

## **ECTS Credits:**

2 ECTS credits: 53 hours of work

## Language of instruction:

English **Timing:** 

1st year students; autumn term (only)

#### Learning outcomes:

The general aim is to be able to read more extensive academic (general or discipline-specific) text with increased confidence and at sufficient speed and to process it critically. More specifically, the aim is to be able to read and understand main ideas of an academic text, scan sufficiently quickly for relevant details, and extract information from the readings.

Learning outcomes: By the end of the course, you are expected to be able to

- apply various reading strategies,
- identify how scientific text and academic articles are organized.
- distinguish and recognise meaningful parts of academic vocabulary to infer meanings of words
- express and summarise contents of text in your own words with increased confidence,
- demonstrate basic skills in critical reading
- apply various reading skills to extract information and to learn content from English readings in your academic studies
- recognise and demonstrate guidelines for successful group projects

#### Contents:

The course consists of three stages: 1) Skills & Strategies for Reading, 2) Group Projects, and 3) Presentations & Discussion / Feedback.

In STAGE 1 students practise the necessary reading skills and strategies ( *metaskills*), perform detailed text analysis of two exemplary journal articles and take an *AFFIX TEST* based on materials provided by the teacher. By the end of Stage I, students will also have received detailed instructions for the group projects, formed the study groups and chosen their field-specific topics.

In STAGE 2 the students search for scientific articles on their research topic, meet weekly in their study groups, and report regularly on these meetings to the tutor who they meet for final consultation at the end of Stage 2. The outcome of the group project is a negotiated, integrated and coherent whole formed out of the individual contributions by the group members ( *PowerPoint presentation*), and is presented orally for discussion in the whole class, which forms STAGE 3 of the course. General feedback discussion ends the course.

#### Learning activities and teaching methods:

The scope of the course is 2 op, consisting of 23 contact hours, including class sessions and tutoring, and 30 hours' input of work by the student independently and in the study groups.

STAGE 1 ( Skills & Strategies for Reading) and STAGE 3 ( Presentations & Discussion/Feedback) are class sessions; STAGE 2 ( Group Projects) consists of tutored work in study groups.

## Recommended or required reading:

Delivered by the teacher in Stage 1 in exchange for a photocopy fee. In addition come the research materials retrieved by the student and the presentation handouts prepared for Stage 3.

#### Assessment methods and criteria:

Student work is monitored primarily by continuous assessment, taking into consideration regular and active participation in all activities (individual and pair/group work in class, collaborative study group work and tutorials), and successful completion of homework.

The course evaluation also includes an affix test and a field-specific oral presentation (group project).

#### **Grading:**

Grading is done on a pass/fail basis.

#### Person responsible:

Irmeli Kuusijärvi, KK256, office hour: Tues 15-16, tel. 08-553 3205, e-mail: Irmeli.Kuusijarvi(at)oulu.fi

#### Other information:

Sign-up for the groups is done by writing your name in the appropriate lists that can be found on a table near the notice boards in Yläväylä (up the green stairs) outside the entrance to the Language Centre office. Sign-up starts at 12 o'clock on Monday 31 st August 2009, the deadline being at 12 o'clock on the workday prior to

the starting date of the course.

#### **TIMETABLE**

FOR STUDENTS OF (major subject)	TIME *)	ROOM	STARTING	TEACHER
Logopedics	Wed 10-12		9.9.	Irmeli Kuusijärvi
Finnish Language Nordic Philology Saami Language	Wed 14-16		9.9.	Irmeli Kuusijärvi

Saami Culture			
Finnish and Scandinavian History General History History of Ideas and Science	Thurs 10-12	10.9.	Karen Niskanen
Information Studies	Mon10-12	14.9.	Karen Niskanen
Cultural Anthropology General Archeology Literature	Mon 12-14	14.9.	Karen Niskanen

\*) Stage 1 - weeks 37-40 - CLASS SESSIONS

Stage 2 - weeks 41-46 (autumn break in week 43)

Stage 3 - weeks 47-48 - CLASS SESSIONS

**NOTA BENE!** It is extremely **important** that you attend the very **first lesson** which forms as solid a foundation as possible for successful completion of the course. In Stage 1, written make-up work is required in cases of non-attendance.

**HUOM!** On äärimmäisen **tärkeää** osallistua **ensimmäiselle tunnille**, jolloin luodaan mahdollisimman vankka perusta kurssin onnistuneelle suorittamiselle. Vaiheen 1 poissaolot tulee korvata kirjallisilla töillä.

**NOTA BENE!** At the beginning of terms in particular, it is highly recommended that students visit the teacher **personally**, preferably during the office hour. Answers to e-mail messages may be delayed at high season.

## 902087A: Research in Intercultural Communication, 2 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Intermediate Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: English

#### **Proficiency level:**

C1

## Required proficiency level:

The 2 nd year courses & Introduction to Intercultural Communication must be completed prior to Research in Intercultural Communication.

#### **ECTS Credits:**

2 credits

## Timing:

Spring 3 rd year

## Learning outcomes:

Students on this course will practice the following skills: **read** complex reports, analyses, and commentaries where opinions, viewpoints, and implications are discussed; **express** opinions in conversation clearly and precisely, using logical arguments to debate convincingly; **write** about and **present** to the class a complex topic in a clear and well-structured way, putting together information from various sources and presenting it in a coherent summary.

#### Contents:

The aim of the course is to allow students to practice and develop intercultural communication and research writing skills through a small group research project. The lectures and readings provide instruction in the methodology, tools, and research design used in intercultural communication research.

## Learning activities and teaching methods:

Students will work in small groups examining intercultural business communication issues. The course consists of lectures, tutorials, group research work, and a final project.

#### Recommended or required reading:

will be provided by the teacher and a copy fee will be collected for the handouts.

#### Assessment methods and criteria:

Students will work in small groups examining intercultural business communication issues. The course consists of lectures, tutorials, group research work, and a final project.

#### **Grading:**

The evaluation scale is 1-5.

## Person responsible:

Karen Niskanen

#### Other information:

Students sign up in **WebOodi**. Introduction to Intercultural Communication <u>must</u> be completed prior to Research in Intercultural Communication.

## 902007Y: Scientific Communication, 1,5 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

Leikkaavuudet:

ay902007Y Scientific Communication (OPEN UNI) 1.5 op

Ei opintojaksokuvauksia.

## 902105Y: Scientific Writing for the Natural Sciences, 2 op

Voimassaolo: 01.08.2006 - 31.07.2012

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: Finnish

## **Proficiency level:**

C1/C2

## Status:

Optional course; may be included in the Language, Culture and Communication study package-15 ECTS credits (Kieli-, kulttuuri- ja viestintäopinnot-15 op)

## **ECTS Credits:**

2 credits

## Timing:

Spring term

## Learning outcomes:

The aim of the course is to train students in the basics of scientific writing through study of the writing and research processes, cultural differences in writing, organizational methods, revision and editing skills, and proper referencing techniques.

## Contents:

Students in Scientific Writing for the Natural Sciences will practice the following core skills: read complex reports, analyses, and commentaries where opinions, viewpoints, and implications are discussed; express opinions clearly and precisely, using logical arguments to debate convincingly; write about and discuss a complex topic in a clear and well-structured way, putting together information from various sources and presenting it in a coherent summary.

## Assessment methods and criteria:

Students in the course will practice writing a range of academic papers as well as peer-review in writing groups. Students will write 2 essays, a summary, a research proposal, and an abstract. The course includes a variety of

teaching methods: mini-lectures, small-group work, and tutoring sessions. Continuous assessment is based on active participation and completion of homework tasks.

#### Person responsible:

Karen Niskanen

#### Other information:

Course sign-up procedure: Course registration will take place in WebOodi . The spring term registration will start on the 1st of December at 12 o'clock .

## 902011P-15: TE3/ Academic Essay Writing, 1 - 2 op

Voimassaolo: 01.08.1995 - 31.07.2012

Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail Opintokohteen kielet: English

#### Proficiency level:

CEF Level: B2 (Lower – Average)

ECTS Credits: 1 - 2 credits

#### Learning outcomes:

This module familiarises students with the principles of essay writing, with a focus on the writing process: planning, organisation, drafting, editing and compilation.

#### **Contents:**

Five different essay types are included: narrative, descriptive, evaluative, comparison-contrast and argumentative. The initial writing process, consisting of drafting and editing, takes place both in class and at home, and is followed by teacher feedback as well as peer review and student self-evaluation. At the end of the module, students submit a complete folder including all of the drafts of each essay (prewriting tasks, rough draft and final draft of each essay).

## Assessment methods and criteria:

Continuous assessment will be based on active participation and quality of coursework.

## 902011P-40: TE3/ Academic Vocabulary in Science & Technology, 2 op

Voimassaolo: 01.08.2008 - 31.07.2012

Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

Ei opintojaksokuvauksia.

## 902011P-19: TE3/ Business Correspondence, 2 op

Voimassaolo: 01.08.1995 - Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: English

**Proficiency level:** 

CEF Level: B2-C1 (All Levels)

#### Status:

This module may be taken as part of

- Technical English 3 (for students in the Technical Faculty),
- Academic Communication (for students in the Faculty of Humanities), or
- for students completing the KIEKUVI study package.

#### **ECTS Credits:**

2 op / ECTS credits - 53 hrs work. This module is available as a 1ov option until summer 2010.

## Language of instruction:

**English** 

#### Learning outcomes:

The aim of this course is to introduce different types of business correspondence and the format used when communicating in writing.

**Learning outcomes:** By the end of the course, you are expected to:

- 1. have demonstrated the ability to use the format of a formal business letter
- 2. have demonstrated effective language use in correspondence
- 3. recognize and produce different types of professional business correspondence.

#### Contents:

Different types of correspondence within a business, between businesses and between a business and the public.

## Learning activities and teaching methods:

You practice business correspondence writing entirely through e-learning. Instead of attending lectures, you write to the teacher by e-mail, pick up your lessons as attachments and send your teacher the assignments as attachments. All materials are provided in an electronic form that can be downloaded. Feedback is given and problems dealt with via written electronic communication.

## Recommended or required reading:

Course materials will be provided by the teacher.

#### Assessment methods and criteria:

You are required to complete all assignments.

## **Grading:**

Pass/Fail

## 902011P-36: TE3/ Business Plan, 2 op

Voimassaolo: 01.08.2006 - Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: English

#### Proficiency level:

CEFR level B2-C1

## Status:

This 2-credit module is a compulsory module for students of Industrial Engineering and Management ( *Tuotantotalous*) as part of the 902011P Technical English 3 course. The module is integrated with the *555222A Tuotantotalouden harjoitustyöt* (2op) course

## **ECTS Credits:**

The workload is 53 hours (with a further 53 hours of workload for *Tuotantotalouden harjoitustyöt - 20p*).

## Language of instruction:

English

## Learning outcomes:

The module aims to help students develop the writing skills they need to produce an effective business plan in English for an imaginary company.

#### **Learning Outcomes:**

After the course, students are expected to be able to:

• produce a well structured business plan in which important information is easily accessible to the readers make use of an appropriate style for creating a dynamic, professional impact.

## **Contents:**

Knowledge and skills gained from earlier courses in IEM are applied here to the writing of a business plan, which includes investment calculations, layout planning, marketing plans and procedures for occupational safety. The module mainly focuses on information packaging and use of appropriate style in professional writing.

#### Learning activities and teaching methods:

The module includes lectures, tutorials and independent group work. Students work in small groups to plan, compile and develop their business plan, with many opportunities for feedback from the teacher.

## Recommended or required reading:

Handouts will be provided in lectures in exchange for a small fee. In addition, online writing resources will be made available through the course online workspace in Optima.

#### Assessment methods and criteria:

Students' work will be assessed on the basis of active participation in lectures and tutorials and on the business plan produced by the group. In the assessment, special attention will be paid to the topics covered in lectures (cohesion, metatext, style). The grade for the English module is given on a pass/fail basis.

## **Grading:**

Pass/Fail

## 902011P-12: TE3/ Creative Writing, 2 op

Voimassaolo: 01.08.1995 - 31.07.2012

Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

## **Proficiency level:**

CEF Level:C1 (Average - Advanced)

#### Required proficiency level:

is recommended that students sign up for this course only if they have a good command of written expression in English.

## **ECTS Credits:**

2 credits

#### Learning outcomes:

Creative writing is designed to help develop natural, imaginative writing skills.

## **Contents:**

Emphasis will be placed on the creative process and not on the mechanics of writing. The course culminates in the construction of a short story of approximately 1,500 words.

## Assessment methods and criteria:

The teacher will give details concerning the method of assessment at the start of the course.

## 902011P-09: TE3/ Current Affairs, 2 op

Voimassaolo: 01.08.1995 - 31.07.2012

Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

#### **Proficiency level:**

CEFR Level: C1 (Average - Advanced)

**ECTS Credits:** 2 credits

(1 ov version available for "old" students)

#### Learning outcomes:

The aim is to enhance the integrated skills: reading, writing, speaking, and listening.

#### Contents:

Students will read about, discuss, and write about events and issues affecting the world of today. The aim is to enhance the integrated skills: reading, writing, speaking, and listening. In the classroom, there will be a strong emphasis on working in small groups.

#### Learning activities and teaching methods:

Students will read about, discuss, and write about events and issues affecting the world of today. In the classroom, there will be a strong emphasis on working in small groups. Some activities may be audio- or video-taped.

#### Recommended or required reading:

will be provided by the teacher and a copy fee will be collected for the handouts.

## Assessment methods and criteria:

Continuous assessment will be based on active participation and completion of homework assignments, including a course journal and a final presentation.

## Person responsible:

Karen Niskanen

#### Other information:

Sign up in WebOodi starting in August for the autumn term and December for the spring term.

## 902011P-22: TE3/ Environmental Issues, 2 op

Voimassaolo: 01.08.1995 - Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

#### **Proficiency level:**

CEF Level:B2-C1 (All Levels)

**ECTS Credits:** 

2 credits

## Learning outcomes:

This is an integrated language course that pays attention to the four language skills of speaking, listening, reading and writing. An important aim of the course is to help students to develop their vocabulary in this area.

#### **Contents:**

The subject matter for the course will draw on interdisciplinary materials and will cover up-to-date environmental issues Active participation is essential in this course, and students will be required to consider controversial issues and be prepared to contribute their own opinions in debate within the class.

#### Assessment methods and criteria:

Assessment is based on coursework and on presentations given in class to small groups of fellow students.

## 902011P-35: TE3/ Grammar and Lexis Customised, 2 op

Voimassaolo: 01.01.2007 - Opiskelumuoto: Basic Studies

Laii: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

Ei opintojaksokuvauksia.

## 902011P-16: TE3/ Intercultural Communication, 2 op

**Voimassaolo:** 01.08.1995 - 31.07.2012

Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

**Arvostelu:** 1 - 5, pass, fail **Opintokohteen kielet:** English

#### Proficiency level:

CEFR Level: C1 (Average - Advanced)

**ECTS Credits:** 

2 credits

(1 ov version available for "old" students)

#### Learning outcomes:

Students on the course will practice the following skills: **understand** & take detailed notes on a lecture; **read** fairly long demanding texts and summarise them orally; **communicate** fluently, spontaneously, accurately, and effectively in discussions and in group activities.

#### Contents:

The goal of this course is to increase students' understanding and awareness of culture and its influence on communication, with a focus on the intercultural communication strategies relevant to the working world. Topics to be covered include: intercultural awareness, perception & culture, theories of intercultural communication, culture shock, non-verbal communication, cultural identity, and ethics & negotiation in intercultural business contexts.

## Learning activities and teaching methods:

The course consists of mini-lectures, readings about cross-cultural communication, and small group discussions. Coursework includes two group projects and a course journal.

#### Recommended or required reading:

will be provided by the teacher and a copy fee will be collected for the handouts

#### Assessment methods and criteria:

Pass/Fail. This will be based on the quality of students' class-work, individual and group assignments, and completion of homework tasks.

## Person responsible:

Karen Niskanen

#### Other information:

Sign up in WebOodi starting in August for the autumn term and December for the spring term.

## 902011P-27: TE3/ Language through Anthropology, 2 op

Voimassaolo: 01.08.1995 - 31.07.2012

Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

## **Proficiency level:**

Advanced

## Required proficiency level:

Students with below-average English language skills will find the course too hard to pass.

## **ECTS Credits:**

2 credits

#### Learning outcomes:

The goal is to improve students' spoken English by discussing and giving presentations on anthropological topics.

## **Contents:**

Students will read texts dealing with anthropology and write scholarly papers as part of this course.

#### Target group:

This course is intended for students interested in any of the four sub-fields of anthropology: cultural anthropology, anthropological linguistics, archaeology, and biological anthropology.

## Assessment methods and criteria:

Homework assignments include reading texts to be discussed in the classroom. Evaluation for the course will be based on continuous assessment and on the student's homework assignments, a final presentation, and a written research paper.

## 902011P-24: TE3/ Language through American History, 2 op

Voimassaolo: 01.08.1995 - 31.07.2012

Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: English

## **Proficiency level:**

CEF Level:C1 (Average - Advanced)

**ECTS Credits:** 

2 credits

#### Learning outcomes:

Readings, discussions, documentaries and reports. The course aims to improve reading, listening and speaking skills.

#### Contents:

The course will focus on 20th-century American history (specifically the period from Pearl Harbor to Ronald Reagan).

#### Target group:

The course is not just intended for history majors and is open to all students.

#### Assessment methods and criteria:

Continuous assessment will be based on homework and active participation in class. A course completion project will also be required to complete the course.

## 902011P-23: TE3/ Language through Art History, 2 op

Voimassaolo: 01.08.1995 - 31.07.2012

Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail Opintokohteen kielet: English

## **Proficiency level:**

All Levels

#### **ECTS Credits:**

2 credits

#### **Learning outcomes:**

This module concentrates mainly on practising oral skills, although its activities also include some reading and writing tasks. An important aim is the development of vocabulary for discussing the visual arts.

#### Contents:

Although the main purpose of the module is to develop the language skills needed for discussing art, students have also the opportunity to increase their knowledge of art history from various course activities including presentations by classmates about chosen art topics of personal interest.

#### Target group:

For students interested in art history.

## Assessment methods and criteria:

Continuous assessment is based on completion of all coursework.

## 902011P-04: TE3/ Lecture Listening, 2 op

Voimassaolo: 01.08.1995 - 31.07.2012

Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

**Arvostelu:** 1 - 5, pass, fail **Opintokohteen kielet:** English

**Proficiency level:** 

CEF Level: B2 (Lower – Average)

ECTS Credits: 2 credits
Contents:

This language lab course is designed to develop students' listening comprehension and note taking skills. Students will learn to take notes on speeches for instance by paying attention to their structures. Students will listen to short lectures at the beginning of the course, and then build up to lengthier ones. Lectures are given by native and non-native speakers of English and they cover a variety of topics. The teacher will give details concerning the content, requirements and assessment of the course during the first lesson.

## 902011P-33: TE3/ Mechanics of Writing, 2 op

Voimassaolo: 01.08.2006 - Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

**Proficiency level:** 

CEF Level: C1 (Average - Advanced)

**ECTS Credits:** 2 credits

## Learning outcomes:

The purpose of this distance-learning module is to help students develop essential writing skills for the production of academic and professional texts.

#### Contents:

The module covers three main topics: ordering information in sentences, punctuation and sentence style. During the module, students work independently, studying online handouts and consolidating their learning by working through online exercises.

#### Assessment methods and criteria:

The module is assessed by a final test, which can be taken on any of the three test dates in a classroom on the Linnanmaa campus. With a more flexible timetable for the module than for classroom-based modules, students are able to work at their own pace and take the test on the date which best suits their own schedule and learning needs.

## 902011P-37: TE3/ Media Studies, 2 op

Voimassaolo: 01.08.2007 - 31.07.2012

Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail Opintokohteen kielet: English

#### Learning outcomes:

The aim of this course is to study and to analyse the impact of language in general in the media.

This means looking into the varieties of style in newspapers, journals as well as television and the Internet and comparing them to everyday and academic language. We will discuss the characteristics and differences in written and spoken language as used in reports and interviews, commentaries and documentaries, political speeches and advertisements. In addition to widening their language skills, the participants will also learn about the main English language newspapers and electronic media. Students will produce reaction papers on current events from all walks

of life using and practicing different styles in English. As project work, they are also expected to analyse an electronic media product (such as web-pages or commercials) and produce one on a topic of their own choice.

## Assessment methods and criteria:

Assessment is based on active participation and completion of assignments.

## 902011P-08: TE3/ Negotiations and Meetings Skills, 2 op

Voimassaolo: 01.08.1995 -Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: English

## **Proficiency level:**

CEFR Level: C1 (Average - Advanced)

#### Status:

This module may be taken as part of

- Technical English 3 (for students in the Technical Faculty),
- Academic Communication (for students in the Faculty of Humanities), or
- the KIEKUV/study package.

#### **ECTS Credits:**

2 credits. The workload is 53 hours

## Language of instruction:

**English** 

## Learning outcomes:

This course is designed to allow the student to learn the language of meetings and negotiations.

Learning outcomes: By the end of the module, you are expected to

- have developed communication skills and strategies to participate fully in meeting and negotiation situations
- have demonstrated sensitivity to social and cultural aspects of meetings and negotiations
- be able to initiate, maintain and end topics in discussionwith effective turn-taking
- be able to exchange relevant information in a negotiating situation
- have used appropriate technical vocabulary for meetings and negotiations.

#### Contents:

The course focuses on business situations and includes pre-reading in preparation for the simulations. Active participation in the activities is required. The simulations chosen reflect typical situations in the working world. They include choosing locations for future facilities, diversifying product range, business and the environment, industrial relations, financial negotiations, and acquiring a bank loan for business.

## Recommended or required reading:

These will be provided by the teacher; a photocopying fee will be collected.

## Assessment methods and criteria:

This is based on a continuous evaluation of the student's active participation in class, completed assignments, and overall progress. The course includes a meetings vocabulary test

#### **Grading:**

Pass/Fail

## 902011P-29: TE3/ New Developments in Science and Technology, 2 op

Voimassaolo: - 31.07.2012 Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

#### Proficiency level:

C1 on the CEF scales

#### **ECTS Credits:**

2 credits

## Learning outcomes:

The aim of this course is to encourage students to read and discuss popular science and technology texts, practicing spoken interaction skills and enriching their vocabularies and use of technical English.

#### Contents:

Classroom activities include small group discussions, listening tasks, and debates.

#### Assessment methods and criteria:

Students will be evaluated on continuous assessment and completion of a final project.

## 902011P-02: TE3/ Oral Fluency, 2 op

Voimassaolo: 01.08.1995 - Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: English

## **Proficiency level:**

CEF Level: B2 (Lower - Average)

ECTS Credits: 2 credits

Contents:

This module offers students a comfortable environment in which to practice speaking over a wide range of different oral communication activities, including simulations, role-play, improvised or guided situational exercises and free conversation. The majority of these activities are carried out in pairs or in small groups. Continuous assessment will be based on active participation in oral activities in class and on the quality of the written homework.

## 902011P-06: TE3/ Presentation Skills, 2 op

Voimassaolo: 01.08.1995 - Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

**Arvostelu:** 1 - 5, pass, fail **Opintokohteen kielet:** English

## **Proficiency level:**

CEF Level:B2-C1 (All Levels)

ECTS Credits: 1 - 2 credits

#### Learning outcomes:

The aim of the course is to help students at all levels to better conceptualise what constitutes a good presentation, and to develop their confidence in speaking to and interacting with an audience.

#### Contents:

Phase 1: An emphasis on oral exercises in small groups, including short impromptu speeches, supports development in oral fluency. Students are introduced to and discuss key concepts in presentation giving, for example getting started, topic research, organisation of content, clear articulation, use of visual aids, and audience interaction. Thus, students gain confidence through practice in taking the floor, debating points, and giving peer feedback.

Phase 2: Small groups collaborate out of class to prepare, rehearse and peer-review each student's final project, which is a longer, more developed academic speech.

Phase 3: These final presentations are given by appointment with the teacher and an audience of 8-10 classmates, who all participate in giving feedback. After the event, participants write a self-assessment of their own performance in the final task. Continuous assessment will be used, with particular emphasis on the quality of group collaboration and the final presentation.

## 902011P-28: TE3/ Professional English for Technology, WolF, 2 op

Voimassaolo: 01.08.2005 -

Opiskelumuoto: Basic Studies

Laii: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: English

**Proficiency level:** 

CEF Level: B2-C1 (All Levels)

ECTS Credits: 2 credits

## Learning outcomes:

The purpose of this module is to help students to develop the skills to deal with situations in everyday working life in the English language.

#### Contents:

The course focuses on 4 basic areas: i ) business communication (telephoning skills and letter writing) , ii) social English in working life situations, iii) applying for a job and iv) a general introduction to the language of meetings and negotiations.

## Recommended optional programme components:

This course can be recommended as an all-round basic course, which will provide a foundation for, e.g., the Negotiations and Meetings module.

## Assessment methods and criteria:

Continuous assessment will be used, in addition to a final test where necessary.

## 902011P-32: TE3/ Tutorial in Academic Reporting, 2 op

Voimassaolo: 01.08.2005 - 31.07.2012

Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail Opintokohteen kielet: English

ECTS Credits: 2 credits

## 902011P-20: TE3/ World Issues and Negotiations, 2 op

Voimassaolo: 01.08.1995 - 31.07.2012

Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

## **Proficiency level:**

B2-C1

**ECTS Credits:** 

2 credits

Timing:

Fall and spring

## Learning outcomes:

During the course students will be expected to handle readings on economic and political issues. They will need to be able to contribute their ideas and opinions in various discussion settings. There are relatively few writing tasks, however, the students need to have a good command of the English grammar.

#### **Contents:**

This course serves as a map on the world and brings together many related fields of study under the broad categories of geography, political science, economics and mass communications. Each student will be encouraged to establish and maintain contact with an international partner either inside or outside of Finland .

## Recommended or required reading:

This will be provided by the teacher and a copy fee will be collected.

## Assessment methods and criteria:

Much of the course rests on the preparedness of students as they do the required readings prior to the class discussions.

#### **Grading:**

Continuous evaluation is used with final course results determined on a 1-5 scale.

## Person responsible:

Patrick Nesbitt

## 902011P-01: Technical English 3, partial credit, 1 - 5 op

Voimassaolo: 01.08.1995 - Opiskelumuoto: Basic Studies

Laji: Partial credit

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English
Voidaan suorittaa useasti: Kyllä

ECTS Credits: 1 - 5 credits

## 902077Y: Text-Based Lexicon, 2 op

Voimassaolo: 01.08.1995 - 31.07.2012

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail
Opintokohteen kielet: English

#### **Proficiency level:**

B1-B2

**ECTS Credits:** 

2 credits

Timing:

fall 1 st year

#### Learning outcomes:

By the end of the course the student has practiced the following: read factual texts on field-related subjects at a satisfactory level of understanding, scanned longer texts in order to locate desired information and complete specific tasks. The student has also understood in detail texts within the field of his academic interests.

## **Contents:**

The student will focus on texts and vocabulary from the fields of Finance, Economics, Accounting, and Sales. Texts used are chosen from textbooks which are required reading for Economics students in their subject studies. In the course the major focus will be on vocabulary-building in the student's own field.

#### Recommended or required reading:

will be provided by the teacher and a copy fee will be collected for the handouts.

## **Grading:**

1-5

## Person responsible:

Kirsti Fiskaali

#### Other information:

**ILMOITTAUTUMINEN** First year students sign up for courses following the info session. Following that date the sign up lists which still have vacant places will be in the blue folder on the table in front of the Eng. for Econ students bulletin board.

## 902092A: World Issues and Negotiations, 2 op

Voimassaolo: 01.08.1995 -

Opiskelumuoto: Intermediate Studies

Laji: Course

Vastuuyksikkö: Language Centre

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: English

#### **Proficiency level:**

C′

**ECTS Credits:** 2 ECTS credits

Timina:

Fall and spring

#### Learning outcomes:

During the course students will be expected to handle readings on economic and political issues. They will need to be able to contribute their ideas and opinions in various discussion settings. There are relatively few writing tasks, however, the students need to have a good command of the English grammar.

#### Contents:

This course serves as a map on the world and brings together many related fields of study under the broad categories of geography, political science, economics, and mass communications. At the start of the course each student is asked to choose a region of the world he/she would like to get to know more in-depth.

#### Learning activities and teaching methods:

Discussion lies at the core of this course and is fuelled by the many assigned readings. It is therefore crucial that each student read and interact with any given text *before* each lesson. Furthermore, students should be prepared to give occasional, brief presentations.

#### Recommended or required reading:

These will be provided by the teacher; a photocopying fee will be collected.

## Assessment methods and criteria:

Most of the course rests on both the preparedness of students, as they do the required readings prior to the class discussions, and their actual performance in these discussions.

#### Grading:

Continuous evaluation is used with final course results determined on a 1-5 scale.

#### Person responsible:

Patrick Nesbitt

#### Other information:

2nd year and older students sign up in **WebOodi** starting in August for the fall semester and December for the spring semester.