

Electronic system for submitting Master's theses for final assessment (LATURI)

1. When the thesis is ready, the supervisor gives the student permission to upload the thesis to Laturi.
2. The supervisor sends the following information to the Faculty's student affairs office (KTK253) to be added to Oodi: name of the student, title of the thesis, names of the supervisors and reviewers, major subject, estimated date of approval (based on the graduation schedule).
3. The Laturi system picks up the information from Oodi (takes overnight).
4. The student uploads the final version of the thesis to Laturi. The file needs to be in PDF/A format. (See <https://muuntaja.oulu.fi> or the Faculty's instructions at [http://www.oulu.fi/edu/theses.](http://www.oulu.fi/edu/theses))
5. The reviewers download the thesis from Laturi for assessment purposes.
6. The reviewers (2-3) compose and sign their statement and return it to the Faculty's student affairs office.
7. The electronic Master's thesis is approved by the staff member in charge of the degree programme according to the graduation schedule.
8. After the thesis has been approved, the student is informed of the approval and grade of the thesis through WebOodi.

Note. The electronic system only applies to Master's theses and not to Bachelor's theses. If s/he so wishes, the student can also print the thesis as a book at his/her own expense. However, only electronic Master's theses can be accepted for assessment.

**University-wide instructions for students and teachers can be found at <http://laturi.oulu.fi>
Schedule for graduation can be found at <http://www.oulu.fi/edu/graduation>
Laturi technical support: libadmin@oulu.fi**