WebOodi and Personal Study Plan (PSP)

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WebOodi

– The OFFICIAL study database

"If it is not in Oodi, it does not exist"

- https://weboodi.oulu.fi/oodi/
What can you do in Oodi?

- follow received credits
- make a personal study plan (Oodi-PSP)
- view information and register for courses and exams
- order a transcript of the records
- update your contact information
- General guidelines how to use Oodi: http://www.oulu.fi/oodienglish/students/student-guides
The Personal Study Plan (PSP)

- The Personal Study Plan (PSP) is part of the Doctoral Training Plan (DTP).
- In your PSP, you’ll plan all the courses/studies you will take during your doctoral studies (PSP can be updated along the way).
- PSP is done electronically in Weboodi, with instructions https://www.oulu.fi/sites/default/files/content/UniOGS_PSP_QuickGuide.pdf
# General study structure for the doctoral degree

<table>
<thead>
<tr>
<th>STUDIES</th>
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</thead>
<tbody>
<tr>
<td><strong>GENERAL &amp; TRANSFERABLE SKILLS STUDIES:</strong></td>
<td></td>
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<tr>
<td>- Maximum number depends on the doctoral degree programme (up to 15 ECTS)</td>
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<tr>
<td><strong>Obligatory studies (4 credits) defined by UniOGS:</strong></td>
<td></td>
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<tr>
<td>- Introduction to Doctoral Training (1 credit),</td>
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<tr>
<td>- Scientific Research and Ethics (2 credits),</td>
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<tr>
<td>- Follow-up group reporting &amp; meetings (1 credit)</td>
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<tr>
<td><strong>FIELD-SPECIFIC STUDIES:</strong></td>
<td></td>
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<tr>
<td><strong>Obligatory studies (4 credits) defined by UniOGS :</strong></td>
<td></td>
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<tr>
<td>- Doctoral training plan (DTP; 3 credits)</td>
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<tr>
<td>- Seminar (1 credit)</td>
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<tr>
<td><strong>TEACHING , max. 5 ECTS</strong></td>
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<tr>
<td>Depending on the doctoral degree programme, a doctoral student may include teaching in his/her degree.</td>
<td></td>
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<tr>
<td>Prerequisite: University Pedagogy for doctoral students (2 ECTS) course!</td>
<td></td>
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</tbody>
</table>

- 8 ECTS are defined **obligatory** for all doctoral students

- **TOTAL 20 – 50 ECTS** depending on Doctoral Degree Programme

- Study requirements for your **doctoral degree programme**, please see [https://www.oulu.fi/uniogs/studyrequirements](https://www.oulu.fi/uniogs/studyrequirements)
GENERAL & TRANSFERABLE SKILLS STUDIES

- Courses that improve skills required basically everywhere, like presentation skills, project management, etc.
- UniOGS provides an extensive range of courses of this type. The upcoming courses are communicated directly to the PhD Students’ email list every semester.
- General info about the courses from https://www.oulu.fi/uniogs/courses

FIELD-SPECIFIC STUDIES

- Courses that help you do your research
- Talk with your principal supervisor which courses would be useful
- Post-graduate or advanced courses (with J- or S- included in the WebOodi course code)
- Arranged by research units, or doctoral programmes
- Check your own doctoral programme’s webpages for topical courses from https://www.oulu.fi/uniogs/dp
  (choose your own Doctoral Programme and its ‘Calendar of Events’)
## Doing PSP: In which category a certain activity belongs: in **general & transferable skills** studies or in **field-specific** studies?

### Some examples…

<table>
<thead>
<tr>
<th>General &amp; Transferable studies</th>
<th>Field-specific studies</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>Learning a skill that can be applied (almost) everywhere</em></td>
<td><em>Requiring specific knowledge from your own field</em></td>
</tr>
<tr>
<td>Presentation Skills course</td>
<td>Conference: poster/oral presentation</td>
</tr>
<tr>
<td>Scientific Communication/How to Write a Research Plan course</td>
<td>Doctoral training plan</td>
</tr>
<tr>
<td>Pedagogy course(s)</td>
<td>Teaching activity</td>
</tr>
<tr>
<td>Project Management course</td>
<td>Co-supervision of pro-gradu thesis work</td>
</tr>
<tr>
<td>IPR in Research course</td>
<td>Authoring articles (not incl. in thesis)</td>
</tr>
</tbody>
</table>
Doing PSP in WebOodi:

- For technical guidance, please see https://www.oulu.fi/sites/default/files/content/UniOGS_PSP_QuickGuide.pdf

- The obligatory courses/study attainments defined by UniOGS (DTP, etc.) appear automatically in every PSP (no need for a student to add them).

- The most frequent correction needed is when some course is placed in the wrong category (general & transferable vs. field-specific). Solution: removing the course and adding it to the other category.

- Some other frequent corrections:
  
  - Too few study credits planned. Solution: add more courses. You can check the requirements from https://www.oulu.fi/uniogs/studyrequirements
  
  - Too many A- or P-level courses included in PSP. Primarily only S- or J-level courses are allowed (some doctoral degree programmes allow a small number of A- or P-level courses). Solution: remove some of A- or P-level courses.
Including teaching activity in the PSP

Transferable skills component

- Teaching tasks can be included in the degree if your doctoral degree programme allows them and if you have passed a University-level Pedagogy course of at least 2 ECTS (this must be identified in the HOPS).

- UniOGS offers a 2-credit University Pedagogy course (920005J). This course is considered to be a Transferable Skills course.

Field-specific component

- Teaching activity is considered to be a field-specific activity.

- Up to 5 ECTS may be allowed for teaching activities (depends on the doctoral degree programme).
Recommendations of ECTS for different activities related to doctoral studies, please see https://www.oulu.fi/uniogs/recommendations_of_ects

- Conferences
- Research visits
- Teaching
- Etc.

- Your principal supervisor can accept credits for these.

General rule of thumb:
- 1 ECTS credit corresponds to 27 h work (incl. own work).