



**UNIVERSITY
OF OULU**



ITEE - Faculty Student Services

- **Visiting Address:** Tietotalo, Door E, 1st floor (ground floor)
- **Email:** study.itee@oulu.fi

Academic Affairs Secretaries (Room TS 107)

- **Visiting Hours:** Mon-Fri 10 am – 2 pm

<https://www.oulu.fi/forstudents/faculty-study-affairs>



ITEE - Faculty Student Services

- If you have questions about study right or registration
- If you need an official transcript of records
- If you need guidance regarding, for example, the degree structure, completing the degree, applying the degree certificate ...
- or other administrative things concerning your studies

- You can email: study.itee@oulu.fi or
- You can visit Faculty Student Services

You find a lot of information

<http://www.oulu.fi/university/studying>



First things to do ... after arrival

- Bring your **ORIGINAL DEGREE CERTIFICATE** and **TRANSCRIPTS** (these will be held for awhile for verification)
- and signed **TERMS** and **CONDITIONS FORM** (if you are liable to pay tuition fee)
- Take also your **PASSPORT** and **RESIDENCE PERMIT** with you and present them (will be copied for our purposes)

at Faculty Student Services, **ROOM TS 107 (Academic Affairs Secretaries)**, open 10 am to 2 pm