

ECTS Guide  
Information on the University of Oulu  
2010-2011

# Contents

1. University of Oulu	5
1.1. Introduction	5
1.2. Faculties of the University of Oulu	5
1.3. Campuses	6
Accessibility	6
1.4. Values and objectives	7
1.5. Academic Authorities	8
Central University Administration	8
ECTS Institutional Co-ordinator	8
1.6. Faculties	9
2. Studying in the University of Oulu	10
2.1. Academic Calendar	10
2.2. Academic System	10
Academic Culture	11
Diploma Supplement	11
Concepts in studying	11
2.3. Admission Procedures for Degree Students	11
One-place-per-student Provision	12
Eligibility	12
Students from the Open University	12
Entering through separate proceedings	13
Changing your degree programme	13
Student transfer	13
Students with a M.A. degree	13
2.4. Admission Procedures for International Degree Programmes	13
Eligibility	13
General Academic Requirements	13
Applicants graduating spring/second term 2011	14
Language Requirements	14
How to Apply?	14
Application Documents	14
Application Deadline	14
Student Selection	14
Entrance Examinations and Interviews	15
Announcement of Results	15
Postponing the start of studies	15
Admission Contact Information	15
2.5. Admission Procedures for Exchange Students	15
Language Requirements	16
2.6. Language of Instruction	16
2.4. General Arrangements for the Recognition of Prior Learning	16
2.5. Right to study	16
Duration of the right to study	17

Targeted study times for B.A. and M.A. degrees	17
Extending the right to study	17
Scope of the right to study	17
Right to take studies in minor subjects	17
Limited right to study	18
2.6. JOO agreement	18
2.7. Registration Procedures	18
New students	19
Postponing the start of the studies	19
Old students	19
Suspending your studies	19
Renouncing the right to study	19
2.8. Student Union Membership Fee	20
Student Card	20
2.9. Data systems supporting studying	20
Oodi – Information system to support studying and teaching	20
2.10. Study information and support	21
Student Services	21
International Relations	21
Career Services	21
Teaching Development Unit	21
Student Counselling & Services	21
Departmental Counselling	22
Student Tutoring	22
Teacher tutors	22
Internships	22
Student Exchange	23
2.11. Information concerning assessment and degrees	24
Credits	24
Teaching Methods	24
Student Assessment	24
Degree Programmes and Degrees awarded at the University of Oulu	26
3. Other Services	29
3.1. Language Centre	29
3.2. Open University	29
3.3. Oulu University Library	29
Oulu City Library	30
3.4. IT Administration Services	30
Computers and facilities	31

# 1. University of Oulu

---

## 1.1. Introduction

Name and address

University of Oulu (Oulun yliopisto)  
P.O.Box 8000  
FI-90014 University of Oulu  
FINLAND

Visiting address

Pentti Kaiteran katu 1, Oulu

Tel. +358 8 553 1011 (switchboard)

email: [oulu.yliopisto@oulu.fi](mailto:oulu.yliopisto@oulu.fi)

[www.oulu.fi/english](http://www.oulu.fi/english)

Founded in 1958, the University of Oulu has grown quickly, establishing itself as one of the leading research universities in Finland. The multidisciplinary University has three focus areas: ICT, Biotechnology and Northern and Environmental Issues. It has a staff of about 3 000 and a resident student body of about 16 000. Three quarters of the students come from the two northernmost provinces in Finland: the province of Lapland and Oulu. Over 2 000 new students enrol in the University each year. The total enrolment of foreign degree students is around 400. Approximately 500 exchange students study at the University each year.

The University of Oulu aims to provide students with a solid academic education and up-to-date skills needed for their careers after graduation. The University prides itself on the high quality of teaching as well as pioneering, innovative research. International links and co-operation with local industries and businesses form an essential and integral part of the University's teaching and research activities.

About 800 000 people live within the University's immediate sphere of influence. The University's general impact is seen most strongly in the business and cultural life of the area. Two thirds of the Oulu graduates find jobs in the Provinces of Lapland and Oulu.

## 1.2. Faculties of the University of Oulu

The University of Oulu has six faculties: Economics and Business Administration, Education, Humanities, Medicine, Science and Technology. Additionally, the University embraces a number of separate departments and research units such as Thule Institute, Oulanka research station, Open University and Language Centre.

At the Faculty of Technology (4400 students) three international master's programmes are offered in Environmental Engineering, Architectural Design and Wireless Communication Engineering. Other programmes include Electrical and Information Engineering, Mechanical Engineering, Process Engineering as well as Industrial Engineering.

Traditional natural sciences and mathematical sciences can be studied at the Faculty of Science (4000 students). The University's northern location clearly prompts the particular study of the flora, fauna, and the atmosphere of northern and arctic latitudes. Biochemistry in particular has received international acclaim and offers an international master's programme in Protein Science and Biotechnology. The faculty also offers two new master's programmes

in Software and Systems Development and Synchrotron Radiation Based Science and Accelerator Physics.

The Faculty of Education (1700 students) specialises in Teacher Education and Educational Sciences. In 1994, the Faculty introduced the Master of Education, International Programme preparing students for international educational tasks conducted in English. Another Master's Programme in English, the Master's Programme in Education and Globalisation started in the autumn semester 2006.

Approximately 2300 students are enrolled at the Faculty of Humanities studying for a degree in Modern European Languages, History, Archaeology, Information studies, Literary and Cultural Studies, Finnish Language, Saami Language and Saami Culture. Among the Modern European Languages are English, German and the Nordic Languages. In Finland, a Master's degree in Saami Language or Saami Culture can only be obtained at the University of Oulu. The selection of degree programmes reflects the northern location.

In the Faculty of Medicine some 2100 students pursue degrees in Medicine, Dentistry and Health Care. In conjunction with the modern University Hospital, the Faculty offers outstanding training environment for medical students. The research carried out in many of its clinics and departments has been recognised internationally, especially the research in human connective tissues. The Faculty offers an international master's programme in Health and Wellbeing in the Circumpolar Area.

The Faculty of Economics and Business Administration (1300 students) offers specialised programmes in Economics, Management and Entrepreneurship, Marketing and Accounting and Finance. The Faculty also runs the English-taught international master's programmes in Financial and Management Accounting, Finance and Economics, and International Business.

## 1.3. Campuses

The main part of the University is located about 5 kilometres north of the city centre of Oulu, on the Linnanmaa campus, which is a complex of modern classrooms, libraries, laboratories, sports facilities and residence halls. Five of the University's six faculties - Education, Humanities, Science, Technology, and Economics and Business Administration - are located in Linnanmaa. The Faculty of Medicine occupies a campus of its own next to the university hospital in Kontinkangas, 2 kilometres from the city centre. A third campus of the University is located in Kajaani (some 180 kilometres east of Oulu) where the Faculty of Education has the Kajaani Department of Teacher Education.

The University is also home to a number of departments not belonging to any particular faculty. Additionally, the University has a number of biological research stations and field study centres across the north of Finland.

### **Accessibility**

Accessibility means building our physical, psychological and social environment in a way that allows everyone to act and interact equally irrespective of their own abilities. In addition to the usability of the premises the University attempts to remove so called invisible obstacles. These include various questions related to learning problems and issues of mental health. Accessibility to studying is supported by personal guidance for students.

The Linnanmaa Campus is relatively functional from the viewpoint of moving around. University has attempted to remove obstacles to moving, the elevators are spacious, there are several toilet facilities for people in wheelchair and lecture halls have placement for wheelchairs. The restaurants in Linnanmaa are situated close to the studying premises and cater for special diets.

If you have questions related to accessibility and entrance examinations, you can be in contact with the Chief of Academic Affairs in the Faculty in question. It is advisable to be in contact as early on as possible, so that special arrangements can be made. Usual special arrangements are giving more time or quiet working area for the examination. Arrangements are individual and have to be decided case by case.

If you have questions concerning your studies it is recommended that you be in contact with the teacher of the particular study unit.

Bus connections to the Linnanmaa campus are good and Oulu has several taxis for customers in wheelchair.

You can find more information on accessibility in the University of Oulu in [www oulu fi/ esteetonyliopisto](http://www oulu fi/ esteetonyliopisto) and from the accessibility coordinator Sirpaliisa Euramaa ([sirpaliisa.euramaa@oulu.fi](mailto:sirpaliisa.euramaa@oulu.fi)).

## 1.4. Values and objectives

According to the Universities Act universities aim to promote free research and knowledge in science and art, provide research-based higher education and educate the youth to serve the society and man kind. The University of Oulu is defined as an international science university promoting knowledge and material wealth especially in the Northern Finland.

University of Oulu aims to promote free research, knowledge and culture, enhance knowledge contributing to national competitiveness and wellbeing and secure availability of highly educated work force and researchers in its sphere of influence.

University of Oulu is committed to the common principles of scientific activity and guidelines on good scientific practices and following values:

**Being a community:** Openness, mutual estimation and having a dialogical connection are the cornerstones of our success. We invest in both students and staff in order to enable them to succeed in their work and in the science community. We value and reward achievements. We seek new possibilities to open and deepen discussion and co-operation between sciences.

**Being a forerunner:** Initiative and new kind of thinking form the guidelines of our actions. We evaluate our successes openly and critically. We seek new methods open-mindedly and renounce those not serving our objectives. Our actions are efficient and effective and we do not compromise their high quality. We create conditions for innovations, aim to be on the cutting edge of development and influence the national development markedly.

**Partnership:** Being active in the international science community forms the basis of scientific regeneration. We follow and anticipate global, national and regional development in different fields of the society. We choose our partners. We represent newest expertise in our co-operation with the field of higher education, the system of education and services and the industry and commerce.

## 1.5. Academic Authorities

University administration is managed by the board, rector and the administrative services. Faculties and departments are the units directly responsible for research and teaching. Faculty administration is run by the faculty council and the dean.

**Note:** all email addresses are in the form [firstname.lastname@oulu.fi](mailto:firstname.lastname@oulu.fi)

### **Rector**

Lauri Lajunen, professor, PhD  
Rector's secretary Liisa Rönty-Pikkarainen  
08 553 4071

### **Vice Rector for Research**

Taina Pihlajaniemi, MD  
08 537 5800

### **Vice Rector for Education**

Olli Silvén, D.Sc.  
08 553 2788

### **Central University Administration**

Hannu Pietilä, Administrative Director, 08 553 4080  
Auli Saukkonen, Executive Assistant to the Administrative Director, 08 553 4081

### **Educational Affairs and Student Services**

(Opetus- ja opiskelijapalvelut)  
08 553 4028  
Eva-Maria Raudasoja  
Director of Educational Affairs, 08 553 4028

### **Student Services** (Opiskelijapalvelut)

[student.services@oulu.fi](mailto:student.services@oulu.fi)  
- Student Affairs  
- Student Financial Aid  
- Career Services (Ohjaus- ja työelämäpalvelut)  
Sakari Jussi-Pekka, Head of Student Services,  
08 553 4026

**International Relations** (Kansainväliset palvelut)  
Kimmo Kuortti, Head of International Relations,  
08 553 4022

**Teaching Development Unit** (Opetuksen kehittämisyksikkö)  
Merja Maikkola, Coordinator,  
08 553 4024

**Sports Services** (Liikunta)  
Markku Saarela, Sports Planning Officer,  
08 553 4029

**IT Administration Services** (Tietohallintopalvelut)  
08 553 3080

**Planning and Development** (Suunnittelu- ja kehittämispalvelut)  
08 553 4074

**Finances and Estates** (Talous- ja toimitilapalvelut)  
08 553 4131

**Research and Innovation Services** (Tutkimus- ja innovaatiopalvelut)  
08 553 7432

**Human Resources** (Henkilöstöpalvelut)  
08 553 4062

**University Communications** (Viestintäpalvelut)  
08 553 4092

### **ECTS Institutional Co-ordinator**

Sanna Waris, Coordinator of International Programmes

International Relations  
PO. Box 8000  
FI-90014 University of Oulu  
FINLAND

Tel. +358 553 4023  
email: [international.office@oulu.fi](mailto:international.office@oulu.fi)

## 1.6. Faculties

**Note:** all email addresses are in the form  
firstname.lastname@oulu.fi

### **Faculty of Economics and Business Administration (TaTK)**

#### **Faculty Office**

PL 4600  
90014 University of Oulu  
08 553 2905

#### **Dean**

Kimmo Alajoutsijärvi

#### **Chief Administrative Officer**

Jukka Maamäki

#### **Chief Academic Officer**

Sauli Sohlo

### **Faculty of Education (KTK)**

#### **Faculty Office**

PL 2000  
90014 University of Oulu  
08 553 3601

#### **Dean**

Riitta-Liisa Korkeamäki

#### **Chief Administrative Officer**

Mikko Isohanni

#### **Chief Academic Officer**

Helena Seppälä

### **Faculty of Humanities (HuTK)**

#### **Faculty Office**

PL 1000  
90014 University of Oulu  
08 553 3231

#### **Dean**

Timo Lauttamus

#### **Chief Administrative Officer**

Sinikka Koivunen LOA

Markku Mäkiövouti

#### **Chief Academic Officer**

Kari Kaskela

### **Faculty of Medicine (LTK)**

#### **Faculty Office**

PL 5000  
90014 University of Oulu  
08 553 5103

#### **Dean**

Kari Majamaa

#### **Chief Administrative Officer**

Juha Kukkonen

#### **Chief Academic Officer**

Hanna Pesonen LOA

Soile Paasovaara

#### **Chief of Postgraduate Education**

Eija Ruottinen

### **Faculty of Science (LuTK)**

#### **Faculty Office**

PL 3000  
90014 University of Oulu  
08 553 1053

#### **Dean**

Jouni Pursiainen

#### **Chief Administrative Officer**

Pertti Tikkanen

#### **Chief Academic Officer**

Heikki Kuoppala

### **Faculty of Technology (TTK)**

#### **Faculty Office**

PL 4000  
90014 University of Oulu  
08 553 2001

#### **Dean**

Kauko Leiviskä

#### **Chief Administrative Officer**

Laila Kuhalampi

#### **Chief Academic Officer**

Eero Wallin

## 2. Studying in the University of Oulu

---

### 2.1. Academic Calendar

At Finnish universities, the academic year begins on 1 August and ends on 31 July. The academic year consists of two semesters. The first starts in mid-August or early September and ends in mid-December. The second semester begins in early January and ends in May. There is a break of two to three weeks at Christmas. In the spring semester, classes finish by early May but some exams can be taken up until the end of May. There is no summer semester, but during the summer, students can take exams, work on personal projects, or do research. Lectures and seminars are usually not offered from June to August, with the exception of field courses in botany, zoology and geography. Most of the libraries are open during the summer.

The actual starting and ending date of studies depend on the field of study and the courses taken.

#### **Autumn Semester**

September – December

Faculty of Medicine: August – December

#### **Spring Semester**

January – May

### 2.2. Academic System

The Bologna Process aiming at creating a European Higher Education Area has led to a university degree reform in Finland. The aim of the reform is to improve the international comparability of degrees and thereby promote student mobility and international study opportunities. Another aim is to shorten study times. The new, two-cycle degree system came into force on August 1, 2005. The first cycle is the lower academic degree, the Bachelor's degree (180 ECTS credits/3 years), and the second cycle the higher academic degree, the Master's degree (120 ECTS credits/2 years). The third cycle encompasses postgraduate studies (leading to a postgraduate degree: Licentiate or Doctoral Degree).

Studies in a degree programme are usually classified as basic, subject/intermediate and advanced. A Bachelor's degree consists of basic and intermediate studies in the major subject, including a Bachelor's thesis, studies in one or more minor subjects, and language studies. For the Master's degree, students must complete an advanced study module and prepare a Master's thesis. Some degrees require compulsory practical training; for others it is optional. Studies can be of different nature: compulsory (must be completed), alternative (student chooses from a set selection of courses a certain amount of studies), optional (student chooses freely studies for a certain amount of credits) or additional/extra (courses that are not required for the degree).

The optional pre-doctoral postgraduate degree of licentiate can be completed in two years of

full-time study after the Master's degree. The Licentiate Degree consists of either 20 ECTS credits in major and 40 ECTS credits in minor subjects, or 60 ECTS credits in major subject, plus a Licentiate's Thesis. The doctoral degree consists of 20 ECTS credits in major and 40 ECTS credits in minor subjects or 60 ECTS credits in major subject (not required if the Licentiate's degree is completed), plus a doctoral Thesis. The doctoral degree may be obtained without first having to take the licentiate. Furthermore, the Faculty of Medicine offers a possibility to specialise in various fields of medicine and dentistry. Full-time studies for a doctorate take approximately four years following the Master's degree.

The degree system in medicine and dentistry continue to have only one cycle. In medicine, students study directly for the postgraduate degree of licentiate, which is 360 ECTS credits in total, with a normative study time of six years. The degree in dentistry is also the licentiate degree, which is 300 ECTS credits and takes five years.

### **Academic Culture**

The relationship between students and teachers in Finland is quite informal. Both students and teachers like to consider one another as equals. This, however, does not imply that the teachers will expect anything but the best performance in classes and examinations. Students are also encouraged to ask questions both in and out of the classroom.

### **Diploma Supplement**

University of Oulu issues a Diploma Supplement automatically and free of charge to every student upon graduation. A Diploma Supplement is a description of the degree in English. It includes information on the structure and scope of the degree and the study units completed by the student. It also gives a description of the Finnish educational system. The purpose of the Diploma Supplement is to improve the international comparability of degrees and facilitate mobility either for postgraduate study or employment.

### **Concepts in studying**

**Study unit** is a basic unit which is used to measure and describe the teaching given to students. One unit may consist of various types of study activities, such as lectures, exercises, book exams, seminars etc.

**Curriculum** is a description of the structure of a degree and all the study units it consists of. It lists the names of each study unit and their objectives, content and teaching and studying methods.

**HOPS / PSP** (personal study plan) is drawn up by the student and it helps to plan studies in a coherent way. The plan sums up student's objectives and ways to acquire the skills they expect to have.

**Credits** are used to measure the scope of studies. University of Oulu adheres to the ECTS (European Credit Transfer System) where one credit corresponds roughly to 25-30 hours of work.

**Right to study** can either be complete or limited to certain study units. The complete right to study means the right to study for a degree and it can be obtained through official admission procedures.

## **2.3. Admission Procedures for Degree Students**

The general admission procedures apply to students who have achieved eligibility for university level studies in Finland. Students with foreign qualifications should check for information in the chapter 2.4. Admission Procedures for International Degree Programmes. New students are accepted to degree programmes once a year. The applicant can apply for every Faculty and degree programme of the University of Oulu but not simultaneously to the degree programmes in Medicine and Dentistry.

Application process takes place through the national electronic collective application system. Application to degree programmes belonging to the system is done through one single web form and to a maximum of nine degree programmes. The application website is [www.yliopistohaku.fi](http://www.yliopistohaku.fi).

Detailed information on the particular application process of the year for each programme is published in the beginning of the year in the application guides of each Faculty. The guides are available in the websites of the Faculties.

### **One-place-per-student Provision**

An applicant may apply and be accepted for a number of places at the same time. However, according to the Universities Act (1997/645) a student can accept only one place leading to a degree (One-place-per-student Provision) in any one academic year. This one-place-per-student provision is monitored through the enrolment systems to ensure a just and efficient use of university and university of applied sciences openings.

Should a student wish to be admitted to another higher education institution, faculty or degree programme, s/he must follow the complete application process again after the year of the first registration to the university.

### **Eligibility**

Persons with the following qualifications can apply to all the Faculties in the University of Oulu: Finnish matriculation examination diploma, IB (International Baccalaureate), EB (European Baccalaureate), or RB (Reifeprüfung) Diploma, diploma from vocational higher education, vocational institute or at minimum a three-year vocational degree, degree from an university of applied sciences or foreign diploma giving eligibility for university studies. Also persons who have completed Open University studies deemed sufficient by the University or who the University otherwise deems fit to study, are eligible.

### **Students from the Open University**

Persons having studied in the Open University can apply for studying in the Faculties of Economics and Business Administration, Humanities, Science and Technology. Within the Faculty of Education they can apply to the degree programme of Education and within the Faculty of Medicine to the programmes of Nursing Science, Health Administration, Clinical Laboratory Science and Radiography. Students from the Open University are required to have completed at least 60 credits in studies specified by the Faculty.

Applicants wishing to enter the Faculty of Education take part in the regular student admission and are admitted on the basis of an interview.

Applicants to the Faculty of Humanities may apply through regular student admission or through separate proceedings (ending on Apr 30th).

The Faculty of Science expects students to go through the regular student admission, criteria being success in studies and if needed, separate entrance examination. The application period and criteria is announced in detail in the faculty application guide.

The Faculty of Economics and Business Administration also admits applicants through the regular student admission. A prerequisite for admission is that the applicant scores at least the same points as the last secondary school graduate to be admitted.

The application period to the Faculty of Technology ends on August 15th and December 1st. The admission is based on the content and amount of studies completed in the Open University. If needed, a separate entrance examination is used.

Persons who have a B.A. or M.A. degree or right to study in another university cannot apply in

the quota of the Open University, even if they had taken Open University studies.

More information is available in faculty application guides and faculty offices.

## ***Entering through separate proceedings***

### **Changing your degree programme**

Faculty regulations give specific information on how students can change from one degree programme to another. The application period ends on March 31st.

### **Student transfer**

Transferring from another university to the University of Oulu is subject to consideration. Transfers take place from a corresponding Faculty or similar degree programme. The application period ends on March 31st.

Prerequisite for admission is that:

- the applicant has a corresponding right to study in another university
- the applicant has studied for a minimum of one year
- the applicant has an amount of credits deemed sufficient by the Faculty
- the applicant is able to give social or other reasons for the transfer
- resources allow the Faculty to take in the student
- In Medicine and Dentistry accepting a transfer student assumes reciprocity with another institute of medicine

### **Students with a M.A. degree**

Students who have graduated with a M.A degree have their right to study in force until the end of the academic year in question, i.e. August 31st.

Supplementary studies are subject to a fee in the Faculties of Humanities and Education and the right to study is applied for from the Faculty. Graduates with a corresponding degree from another university have to apply for a right to

study from the Dean of the Faculty.

Right to study for a postgraduate degree is admitted by the Faculty.

Right to study for an undergraduate degree is only give by application and with the admission of the Faculty. The applications are due together with student transfer application on March 31st.

Degree programmes Medicine and Dentistry do not admit students on the basis of master's degrees.

## **2.4. Admission Procedures for International Degree Programmes**

[www.degree.oulu.fi](http://www.degree.oulu.fi)

International degree students are mainly accepted to international master's degree programmes taught in English. However, outside the specific master's degree programmes applicants can be admitted to study for a master's degree on the basis of criteria accepted by the Faculty. This should always be discussed with the Faculty in question.

### ***Eligibility***

Each Master's programme has its own specific admissions requirements, which can be found out from the programme websites. The following includes the basic information on admissions requirements for Master's courses.

### **General Academic Requirements**

A successful applicant has obtained their first academic degree, normally a Bachelor's degree or equivalent, from an institution of higher education. As a rule, the Bachelor's degree is the lower academic degree. This degree should be equivalent of at least three years of full-time studies (180 ECTS).

## **Applicants graduating spring/second term 2011**

Students who are on their last term/semester of Bachelor's studies can apply to certain programmes. Applicants with excellent academic records can be offered an conditional study place. In these cases the applicant has to submit his/her Bachelor's degree documentation before receiving the final study placement offer. Contact the programme accordingly and ask for further information on your eligibility.

### **Language Requirements**

All applicants are required to prove a high level of proficiency in English language. Most programmes ask the applicant to submit documented evidence of their level of English and each programme has decided on their own language requirements, which you can find out from the programme websites. The level of language can usually be proved by the most internationally known language tests such as TOEFL, IELTS, CPE, CAE or the Finnish National Certificate of Language Proficiency. If the applicant has completed and/or passed possible degrees for which the education has been conducted in English, the applicant must attach the necessary degree certificate documents in the application.

### ***How to Apply?***

University of Oulu partners with the University Admissions Finland for their services for the online application and the pre-processing of application documents. The Online Application makes applying faster and more reliable. University Admissions Finland checks the applications documents for applicant's eligibility and the documentation authenticity. The Online Application Form is available for applicants on the day the application period opens. After the applicants have sent the online application, they are required to submit the necessary documentation noted in the application form by mail. This documentation varies from programme to another.

## **Application Documents**

All application documents have to be delivered by the deadline. Make sure that you know what documents are required from you and how do you attest your application documents to be valid and authentic. If you apply for more than one programme in the University, please remember to send in separate documents for each programme.

The application documentation has to be submitted together with translations in either Finnish, Swedish or English. All translations of obligatory enclosures must be done by official translators. The translations must bear the stamp and signature of the translator. Please note that you have to send a legalised copy of the translated document also in its original language. All copies of obligatory documents have to be legalised by a notary public or by the institution that has issued the original document.

All submitted documents will be examined for their eligibility and authenticity. In case the applicant submits forged documents, the application will be automatically rejected. All application documents should be delivered by mail or international courier service to University Admissions Finland. Faxed or e-mailed applications are not accepted.

### **Application Deadline**

Each programme has their own application period, usually ending in Jan-Mar. All printed applications and the required documents have to arrive by the deadline, late applications are not considered applications.

### ***Student Selection***

After the application period has ended, the University of Oulu receives the preprocessed application and the selection committees at the Faculties start their work. Depending on the amount of applications and the selection process, this can take up to over a month. During this time, applicants are advised to wait patiently.

## **Entrance Examinations and Interviews**

In some cases, the Master's programmes also conduct student interviews to determine the applicant's academic qualifications and knowledge of the field, and the level of the applicant's English language. Applicants who are selected for interviews are contacted personally by the selection committee.

## **Announcement of Results**

Information on student selection is available from the Faculties in April – May 2011. Applicants who are accepted to study at the University of Oulu will be mailed by regular mail an official acceptance letter and information package. The acceptance letters will be mailed during April-May 2011.

Accepted applicants must return the confirmation form and enroll to the University of Oulu according to the directions and deadlines stated in the acceptance letter.

Rejected applicants will be notified either by regular mail or e-mail (to the e-mail address provided in the application).

## **Postponing the start of studies**

Some programmes allow students to postpone the start of their studies. Consult the programme coordinator immediately after being admitted should you wish to do so.

## **Admission Contact Information**

For information on how to apply to be a Master's student in our university:

admissions.officer@oulu.fi

In matters concerning the online application form and on how to use it:

info@universityadmissions.fi

Send your Master's programme application to:

University Admissions Finland  
Snellmanninkatu 14 B  
FIN-00170 Helsinki

University of Oulu visiting address:  
University of Oulu  
Erkki Koiso-Kanttilan katu 1  
90570 Oulu  
Finland

## **2.5. Admission Procedures for Exchange Students**

1. Contact your own department or International Relations of your university and find out whether your department or university has an exchange agreement with the University of Oulu. You can also refer to our list of Partner Universities, [http://www.oulu.fi/intl/exchange\\_students/partners.htm](http://www.oulu.fi/intl/exchange_students/partners.htm).

2. If your department or university has an exchange agreement with the University of Oulu ask for the University of Oulu Exchange Student Application Form, <http://www.oulu.fi/intl/exchapplication.pdf>, or print one and fill it in. Please note that this form is only for exchange students, i.e. degree seeking applicants cannot apply using it. Send the application to us preferably half a year before you would like to begin your studies in Oulu. Deadlines for exchange applications are May 31 for Fall Semester and October 15 for Spring Semester. For Architecture and Medical exchange students the deadline is April 30.

3. If your department or university does not have an exchange agreement with the University of Oulu you can still fill in the University of Oulu Exchange Student Application Form, but make sure that your department and university acknowledges your studies at the University of Oulu i.e. that you will get your credits transferred.

Also, before sending the application to Oulu make sure you check carefully which programmes and studies taught in English you can take and that there is room in the programme. A list of departmental coordinators that you can contact can be viewed at <http://www oulu.fi/intl/coordinators.htm>.

If you have problems opening the file, please ask for a paper version from your local coordinator or contact the International Relations by e-mail at [international.office\(at\)oulu.fi](mailto:international.office(at)oulu.fi).

### **Language Requirements**

Exchange students are usually not required to hand in a proof of foreign language competence.

## 2.6. Language of Instruction

At the University of Oulu, the majority of the courses are taught in Finnish. The Modern European Language degree programmes are taught either in English, German or Swedish. Currently, there are twelve degree programmes taught in English. They are presented more in detail in [www.degree oulu.fi](http://www.degree oulu.fi) and in the the General Information for Students -part of the ECTS Guide. There are some non-degree programmes taught entirely in English, targeted especially at exchange students. You can find more information on those also in the General Information for Students.

In addition to the international programmes, many of the departments offer a few courses and seminars in English every year. Should there be no courses offered in English at the Department, exchange students are advised for the possibility of completing a course through independent study or other forms of independent work. Some departments might offer courses in English if there is enough demand.

To avoid difficulties with the course selection and later credit transfer, exchange students are

strongly recommended to discuss their study plan at the home institution as well as with the international coordinator at the receiving department. Remember to fill in the learning agreement in good time and have it signed by all parties.

The majority of textbooks in many subjects are in English or other foreign language and it is often possible to replace a course book written in Finnish with another one in English or other language. Also the Master's thesis as well as the maturity test may be written in a language other than Finnish or Swedish.

## 2.4. General Arrangements for the Recognition of Prior Learning

The arrangements for the recognition of prior learning are decided by the faculty council of each faculty. The cases of each individual student are decided either by the faculty, the department or the teacher in question. Prior learning is usually recognised on the basis of a display. This can take any form accepted by the faculty, e.g. exam, interview or display of diplomas. Students wishing to compensate a certain study unit with prior learning should contact the teacher in question. In the case of seeking recognition for a wider entity of studies, it is recommended to contact the faculty or department administration.

## 2.5. Right to study

The complete right to study is the right to study for a degree and is obtained through official admission procedures. Right to study can also be limited to certain study units.

To exercise their right to study, students have to register to the University for each academic

year. If a student fails to register within the registration period, they are subject to the re-registration fee.

### ***Duration of the right to study***

The period for which the right to study for a degree is in force is decreed in the Universities Act. The amendment 556/2005 (in place from August 1st, 2005) to the Universities Act 645/1997 decrees the limitation to the duration of the right to study. Note that students who have changed from the old system of degrees to the new system are not within the scope of the study time limitations. The limitations apply only to students who have been admitted to a Bachelor's or Master's degree programme within the new system of degrees after August 1st, 2005.

### **Targeted study times for B.A. and M.A. degrees**

The target time for graduating with the Bachelor's degree is 3 academic years. For a Master's degree the target time is 2 years. The combined target time for graduating with both the Bachelor's and Master's degrees (and Licentiate of Dentistry) is 5 academic years. Target time for Licentiate of Medicine is 6 years.

Students have the right to complete their studies for a B.A. or M.A. degree in the way decreed by the degree regulations of the University and the described in the curriculum.

Students who have been admitted to study for both the B.A. or M.A. degrees combined have their right to study in force for 2 years in addition to the targeted study time (5+2 years and 6+2 for the Licentiate of Medicine). Students who have been admitted to study only for a B.A. degree have their right to study in force for one additional year (3+1 years). Students who have been admitted to study only for a M.A. degree have their right to study in force for 2 additional years (2+2 years).

Absence on statutory grounds is not considered to use up the study time available. The statutory grounds for absence are military service and maternity, paternity or parental leave. A student can also register absent for a maximum of two academic years and not use up their study time.

A student is considered to have started studying from the time of accepting the study place.

### **Extending the right to study**

University can admit an extension to the right to study for students who haven't completed their studies in the decreed time, if they present a viable plan for completing their studies. The plan must detail the required studies and a schedule for their completion. The right to study is extended if after considering the amount of studies completed and to be completed and possible earlier extensions, it seems that the student is able to graduate within a reasonable time.

### ***Scope of the right to study***

Applicants having being admitted a right to study can only register to one Faculty and one degree programme or major during one academic year.

If you wish to obtain a right to study in another Faculty or degree programme, you have to go through the regular student admission procedures after the year you have been registered for the first time.

Scholarship and exchange students can be given a temporary right to study.

### ***Right to take studies in minor subjects***

Students have a right to take studies in programmes other than their own within the limits of the teaching capacities of the university.

***Faculty of Humanities:*** Generally other students have a right to take studies in the programmes but in English philology, German philology,

Nordic philology, French language, Finnish language, History and Cultural Anthropology right to study is given after an examination.

**Faculty of Education:** Students have to apply for a right to study for a specific study unit from the Dean. Application period for students from other faculties ends August 15th. Application forms are available in the faculty office. Students from the Faculties of Humanities and Sciences with majors to which studies in education fit especially well are given priority.

**Faculty of Science:** Generally right to study is open to all, but there may be restrictions in entrance to laboratory, practice or field work.

**Faculty of Medicine:** The right to study minor subjects is restricted for students of other faculties. Studies can be done in theoretical but not clinical subjects. Right to study has to be applied for by May 31st.

**Faculty of Technology:** Students from other faculties have a right to study minor subjects but should refer to faculty / responsible teacher for further guidance.

**Faculty of Economics and Business Administration:** The right to study minor subject in the faculty is restricted and more information can be obtained from the study guides and faculty personnel.

### **Limited right to study**

Studying for exclusive study units without completing a degree is possible in principle. This applies to students who do not have a complete right to study for a degree, but wish to obtain a limited right to study. The studies available for a limited right to study can include study modules, study units, language tests etc. In general university lectures are public and open to all.

Study right for completing separate studies can be admitted primarily for

- enhancing professional competence
- supporting studies for degree outside Finnish art or science university

Study rights are admitted within the limits of the capacity of each department. Study right

is limited to the units for which it is given. Applications for a study right for separate studies are admitted to the Faculty office in question. The application period ends on August 15th and December 1st in the Faculty of Science, Faculty of Technology and Faculty of Economics and Business Administration, on Aug 15th in the Faculty of Humanities and Faculty of Education and on May 31st in the Faculty of Medicine. The Language Centre makes the decisions on separate language tests.

## 2.6. JOO agreement

All Finnish universities are parties to the Flexible Study Rights Agreement (JOO), which provides graduate and post-graduate students of Finnish universities the opportunity to include courses from other universities into their degrees.

Flexible studies are free of charge for the students. Students need to be enrolled and registered as attending students in their home universities in order to be eligible to apply for flexible study rights and to complete studies in another university.

More information can be found on the JOOPAS web site [www.joopas.fi](http://www.joopas.fi).

## 2.7. Registration Procedures

All students enrolled in the University of Oulu, including postgraduate students, are obligated to register to the university annually, in order to be able to exercise their right to study. Students have to register to the university in the beginning of each academic year for both autumn and spring semester, either as present or absent student. Only those registered as present can attend lectures, pursue their studies and receive financial aid to students.

If a student fails to register, the right to study is postponed. At the same time the user ID to the university server will cease to function. Without the ID a student cannot use the "paju" e-mail address, WebOodi or the university library's database. The Finnish student grant will not be paid to students who have not registered to university. If a student wishes to register after the official registration period, they are subject to the re-registration fee.

Every degree student in the university (on both Bachelor and Master level) is a member of the Student Union, and thus obliged to pay the Student Union membership fee. If post graduate students wish to become members, they have to do so in the beginning of the semester. Those studying for a separate study unit are not members of the Student Union.

### ***New students***

Once admitted as degree students to the University of Oulu, students must confirm their acceptance of the place and enrol to the University by delivering the appropriate forms to the Student Services. If this is not done, their right to study may be cancelled. After paying the Student Union membership fee students must present the receipt at the Student Services, after which their registration will be complete. The non-attendance of students postponing their enrolment is also registered by the university.

Students queuing for another study place only return the confirmation form of the study place, where the study place for which the student is queuing is marked, by August 4th and register after the queuing period but by September 15th.

Students with a prior study place in the University of Oulu send the confirmation form of the new study place and the enrolment form to the Student Services. Registration can be done with a receipt for the Student Union membership fee or via WebOodi. Forms need to be returned to the Student Services within the registration period.

### **Postponing the start of the studies**

In most cases, if admitted to the University you may postpone the start of the studies (up to one year). However, if you accept the place, you do need to register to the university as an absent student. More detailed information about postponing the studies will be provided to the accepted students. Please note that postponing possibilities differ in each faculty.

### ***Old students***

#### **Registration**

Old students can use WebOodi to register to the University and to pay the Student Union fee, if they have internet banking codes.

Or they can register in the Student Services by presenting a receipt of the Student Union membership fee payment and their student card and filling in a registration form.

Students can register present or absent for the whole academic year or for either semester. Changing the registration status from present to absent can be done for the spring semester up until January 31st, 2009 after which it is only possible for well-grounded reasons. Registration or the change of registration is not possible for the autumn semester after the end of December and for the spring semester after the end of May.

### **Suspending your studies**

Studying can be suspended for a fixed period. The 12-month suspension made for the employment authorities cannot be reversed.

### **Renouncing the right to study**

Right to study can be renounced by filling in a form at the Student Services stating that the renouncement is binding and the student is not able to continue studying in the programme in question after renouncing it and can only obtain a right to study via usual admissions procedures.

## 2.8. Student Union Membership Fee

The Student Union membership fee of EUR -, [dgi] Z`VXWYZb X`nZVg` %&%\$ %&` cXj YZhV` ] ZVá] XvG` [ZZ`d[ : J G` ) ` # ] Z` [ZZ` n: J G` ) ( Z` %\$ semester, of which the share of the health care [ZZ` n: J G` &#x2191; YZci` ] VhVagZVn` g` V` nZgZY` for the following academic year in another Finnish university and has paid the fee of their Student Union (a receipt must be presented), the Student Union fee in the University of Oulu n: J G` ` ` z` %\$ VWYZb X` nZVg` VcY` : J G` && z` \$ semester. Bank giros for paying the membership fee will be distributed to new students at arrival and are available in the Student Services.

The fee is mandatory for all attending Bachelor and Master level students. The fee is refunded on request to those students who graduate during the autumn semester during September and during the spring semester during January.

### **Student Card**

Students can order a Lyyra Student Card electronically in [www.lyyra.fi](http://www.lyyra.fi) once they have paid the Student Union membership fee and received a student number. With the Lyyra card you are entitled to benefits such as student discounts from train and bus tickets.

## 2.9. Data systems supporting studying

### **Oodi – Information system to support studying and teaching**

University of Oulu uses Oodi as its official student register. It is an information system for administration and registration of information on students, studies and teaching, and it is used by 13 different universities in Finland. Through Oodi, the University can keep up-to-date with student statistics, study progress, inform students

of study units, organise registration to exams and support teachers with data management related to their courses. Oodi is also used in relation to student admissions, evaluation, student exchange and corporate co-operation.

Students use Oodi system via the WebOodi interface. In WebOodi, students can check their personal information in the university register, add or make changes in contact information, register for courses and examinations, browse their studies, and subscribe an electronic transcript of records. Using WebOodi requires a username for the University's computer network ("paju"). More information in [www.weboodi oulu.fi](http://www.weboodi oulu.fi).

### **Optima Learning Environment**

Optima is an electronic learning environment in which a course can be carried out. Optima can also be used as a material bank for courses. Through the system you can return documents, deliver material, keep a journal, write documents together, discuss, make exercises etc. You can enter Optima in <http://optima oulu.fi>. If Optima is used in one of your courses, the teacher will give you more information.

### **Wiki**

Wiki is a website with content that is easily edited by its users. Due to its interactive nature and the facility of making changes, wiki is a very effective tool for creating content together. Wiki pages can be open to all or only accessible to certain people. You can enter the Wiki of the University of Oulu in <http://wiki oulu.fi>. If Wiki is used in one of your courses, the teacher will give you more information.

### **Urkund**

Urkund is a service helping to deal with plagiarism. The students send their written work to the system and the teacher gets a report of it. The report details whether references have been drawn up correctly in the work. If Urkund is used in one of your courses, the teacher will give you more information. You can also check

www.urkund.com.

### **Adobe Connect pro**

Adobe Connect pro is a web conferencing software that allows the teacher to give distance teaching and easily distribute audio, video and materials in real time. Students need an access to internet. If Adobe Connect pro is used in one of your courses, the teacher will give you more information. You can also check [www oulu.fi/connectpro/](http://www oulu.fi/connectpro/).

## 2.10. Study information and support

### **Student Services**

Office: KE 1020  
Open Mon-Fri 9-15  
[opintoasiat@oulu.fi](mailto:opintoasiat@oulu.fi)

- Matters related to the study right, registration, transcript of records
- Financial Aid for Students (KELA aid for students residing permanently in Finland)
- General guidance for international degree students (Secretary for International Affairs)

### **International Relations**

Office: KE 1151  
Open Mon-Tue 10-12, Wed 10-16  
[international.office@oulu.fi](mailto:international.office@oulu.fi)

- Guidance in student exchange
- Guidance for international exchange students
- "Kummi" student tutoring
- Exchange applications

### **Career Services**

Office: KE 1143  
Open Tue-Thu 9-15  
[career@oulu.fi](mailto:career@oulu.fi)

- Individual guidance and career planning for

students and graduates

- Information and guidance on employment and job seeking
- Services of a student psychologist related to e.g. motivation, study stress, suspension of studies
- Erasmus internships

### **Teaching Development Unit**

Office: Administration building, 4th floor  
[opetuksen.kehittamisyksikko@oulu.fi](mailto:opetuksen.kehittamisyksikko@oulu.fi)

- Training, consultation and support in teaching and learning of good quality
- Co-ordination of teaching development projects and planning programme strategies and development

### **Student Counselling & Services**

Each Department and Faculty is responsible for giving students counselling in their studies.

### **Faculties**

Each Faculty has a Chief Educational Affairs who gives general study guidance to students.

#### **Faculty of Economics and Business Administration**

Sauli Sohlo  
08 553 2914  
[sauli.sohlo@oulu.fi](mailto:sauli.sohlo@oulu.fi)

#### **Faculty of Education**

Helena Seppälä  
08 553 3724  
[helena.seppala@oulu.fi](mailto:helena.seppala@oulu.fi)

#### **Faculty of Humanities**

Kari Kaskela  
08 553 3233  
[kari.kaskela@oulu.fi](mailto:kari.kaskela@oulu.fi)

#### **Faculty of Medicine**

Soile Paasovaara  
08 537 5102  
[soile.paasovaara@oulu.fi](mailto:soile.paasovaara@oulu.fi)  
or

Chief of Postgraduate Education  
Eija Ruottinen  
08 537 5106  
eija.ruottinen@oulu.fi

### **Faculty of Science**

Heikki Kuoppala  
08 553 3605  
heikki.kuoppala@oulu.fi

### **Faculty of Technology**

Eero Wallin  
08 553 2003  
eero.wallin@oulu.fi  
or for internships, job seeking and Nordtek:  
Coordinator Outi Simi  
08 553 2004  
outi.simi@oulu.fi

### **Departmental Counselling**

Each department has appointed teachers or staff to counsel students in regard to their studies. Student counsellors' appointments are advertised on the notice boards and in faculty offices.

### **Student Tutoring**

Students get acquainted with studying and the university community with the help of student tutors. Student tutoring is part of the curriculum and is included in the orientation courses of each programme.

Student tutors are older students in similar field, tutoring a group of about 10 new students. The University hires and trains them to the task. Tutors inform students of the start of studies, studying process, studying environment and especially their own programme. Tutoring consists of 10-15 hours.

During the student tutoring students are encouraged to form voluntary study groups in order to get peer support in their studies. Forming study groups is up to the students themselves and they can be formed to support any course or study unit.

### **Teacher tutors**

Many departments also have teacher tutors for their new students. Teacher tutors guides the student through diverse studying issues – ideally throughout the whole programme. Usually teacher tutors take over when the official student tutoring ends.

### **Internships**

Internships help students to specialise in their studies and learn working and job seeking skills. Career services provide more information about internships. There are also several possibilities to do an internship abroad.

### **Erasmus**

Erasmus internship takes 3-12 months and students are given a grant that covers part of their living expenses. Internship can be done in both private and public sector or in an NGO. However internships in embassies or EU organisations are not eligible for the grant.

More information:  
[www.oulu.fi/careerservices](http://www.oulu.fi/careerservices)  
[www.oulugogo.fi](http://www.oulugogo.fi)

### **CIMO (Centre for International Mobility)**

CIMO internships have four application periods yearly: Jan-Feb, Feb-Mar, Mar-Apr and Sep-Oct. Internships last 3-12 months.

More information:  
[www.cimo.fi](http://www.cimo.fi)

### **AIESEC**

Volunteer based student organisation.

More information:  
<http://www.aiesec.org/finland/oulu/aiesecoulu/>

## **Student Exchange**

International Relations provides more information on the various student exchange programmes, which include:

### **Erasmus**

Erasmus is part of EU's Lifelong Learning Programme (2007-2013) and consists of student and staff mobility, intensive courses, co-operation between institutions of higher education and networking. The programme supports European mobility and co-operation.

It aims to increase the quality and quantity of mobility in Europe and co-operation among institutions of higher education and towards industry and commerce. The programme also supports the formation of the European Higher Education Area, promotes innovation and contributes to the transparency and recognition of diplomas and competences.

In addition to EU countries, also Iceland, Liechtenstein, Norway and Turkey participate in Erasmus programme.

All universities and universities of applied sciences and their students, teachers and other staff can take part in Erasmus. Some operations are also open to companies. Student and staff exchange is based on bilateral agreements between departments in partner institutions and companies. Student exchange and internship period can take 3-12 months. Student exchange is based on agreements between universities and they select the students taking part. Exchange students do not pay tuition fees and their completed studies are fully recognised in their degree. Students can also do an internship abroad through the Erasmus programme. Before the exchange period it is possible to participate in Erasmus Intensive Language Course (EILC) in less widely used and less taught languages.

### **Nordplus**

Nordplus is a Nordic exchange programme for students and staff taking 1-12 months. Nordic

countries consist of Finland, Sweden, Norway, Denmark and Iceland. Students receive a grant and travel imbursement. Exchange studies are fully recognised in the degree of the student and it is also possible to receive the grant for an internship. Teacher exchange period can be between one week and six months per academic year.

### **ISEP**

International Student Exchange Program (ISEP) promotes student exchange between USA and other countries. There are over 130 institution of higher education in USA taking part in the programme. University of Oulu also belongs to International to International ISEP-programme that offers the chance to do an exchange period in e.g. Asia or Latin America. There are 275 ISEP institutions in 39 countries. The target universities vary from year to year.

Before going on an exchange the ISEP exchange students pays the Student Union membership [ZZ~VcY~\*+\*%I ] X] ~XdkZgh'i] Z~akc~ZmæZchZh~ abroad. However, the student has to cover the cost of the trip, insurance and any personal expenses by themselves.

The application period for ISEP exchange is in September or October. Applicants are required to take part in the TOEFL -language test. The admitted students are entitled to a scholarship.

### **Bilateral exchanges**

The University of Oulu has bilateral exchange agreements with approximately 50 foreign universities. The application period for these places is either in Sep/Oct or Jan/Feb and vary from one institution to another. The admitted students are entitled to a scholarship.

Other exchange programmes include UNC-EP, FIRST, North2north, North-South-South Higher Education Network and Asla-Fullbright for postgraduate and researchers. More information is available in the International Relations office.

## 2.11. Information concerning assessment and degrees

### **Credits**

From September 2005, the European Credit System has been adopted in Finnish universities. The previous credit units (opintoviikko) were discarded and replaced by ECTS credits (opintopiste). Consequently, there will be no more credit conversion from the ECTS system to the national Finnish system or vice versa, as the credit system used is the ECTS system.

In the new system, one (1) Finnish opintopiste equals one (1) ECTS credit. 60 Finnish credits (thus 60 ECTS credits) represent the full work load of one academic year. The annual student workload amounts to 1600 hours. The concept of the student workload refers to the time required to achieve the set learning outcomes of a programme. As mentioned above, a total of 60 credits will measure the workload of a full-time student during one academic year.

The official transcript of records contains an explanation of one Finnish credit equalling one ECTS credit.

### **Teaching Methods**

Teaching methods vary from faculty to faculty and department to department. In general the study system is based on lectures. Typically, students have the choice of attending lectures and passing examinations on these, or taking examinations on set books, which are considered the equivalent of these lectures. Lectures and book examinations are complemented by seminars and small-group tutorials. Science degrees may also include laboratory and practical work requirements. Field courses and/or study trips occur in all faculties. A significant feature in all teaching and studying at the University of Oulu is the use of modern technology that is conveniently accessible to all staff and students.

Independent studying is an essential part of a successful studying career, as are motivation and the effort the student gives to studying. Remember to leave time in your schedule for reading books and other materials, searching for information, going through the notes, writing papers, etc. Learning is an individual process; think of the best way for you to learn!

### **Student Assessment**

In most cases, students are assessed on the basis of written examinations at the end of lecture series or larger study units, but there are also oral examinations. In addition, students write papers for seminars and other papers. For the Bachelor's and Master's degrees, students write theses. The examiner is usually the course lecturer or the teacher responsible for the study unit or module, but the final responsibility for assessment remains with the subject professor. Theses are assessed by one or more teachers appointed by the faculty.

The performance of the student is documented by a grading scale from 5 to 1, 5 being the highest grade. Some courses may be graded pass/fail, in which case only the pass is marked. Grades are entered in the Oodi database. Many departments inform students of their exam results/grades by e-mail. A student may get an official transcript of records (opintosuoritusote) from the Faculty Office or the Student Affairs Office. Grades may also be consulted through a web based system called Weboodi where it is also possible to print out an unofficial copy (extract) of the study attainments.

The official transcript of records contains an explanation of the Finnish and ECTS grades. Degree certificates handed out to the students upon graduation are accompanied by a Diploma Supplement in English, which describes the contents of the degree. The purpose of the Diploma Supplement is to improve the international comparability of degrees and facilitate mobility either for postgraduate study or employment.

The following schema shows how the Finnish grades correspond to the ECTS grades:

Finnish grade	ECTS grade	Definition
5	A	Excellent
4	B	Very good
3	C	Good
2	D	Satisfactory
1	E	Sufficient

Bachelor's (=Candidate's) theses will, depending on the department, be graded on a scale of 0-5 or marked as pass/fail. A written statement giving grounds for the grading is not required. Master's Thesis (pro gradu thesis) will, depending on the department, be graded on a scale of 0-5 or on the traditional seven-level Latin grading scale. Clear specifications for the grade are drawn up for each grade. The Latin grading scale is as follows:

Grade	ECTS grade	Definition
L: Laudatur	A	Outstanding
E: Eximia cum laude approbatur	B	Excellent
M: Magna cum laude approbatur	B	Very good
C: Cum laude approbatur	C	Good
N: Non sine laude approbatur	C	Fairly good
B: Lubenter approbatur	D	Satisfactory
A: Approbatur	E	Pass.

## ***Degree Programmes and Degrees awarded at the University of Oulu***

More information on international MA programmes: [www.degree oulu.fi/](http://www.degree oulu.fi/)

The University of Oulu awards Bachelor's (kandidaatin tutkinto), Master's (usually maisterin tutkinto), Licentiate (lisensiaatin tutkinto, an optional postgraduate degree before the Doctoral Degree) and Doctoral Degrees (tohtorin tutkinto). Students graduate from the faculties with following degrees:

### **Faculty of Economics and Business Administration**

Kauppätieteiden kandidaatin tutkinto Bachelor of Science (Economics and Business Administration)  
Kauppätieteiden maisterin tutkinto Master of Science (Economics and Business Administration)  
Kauppätieteiden lisensiaatin tutkinto Licentiate of Science (Economics and Business Administration)  
Kauppätieteiden tohtorin tutkinto Doctor of Science (Economics and Business Administration)

#### ***B.A. and M.A. degrees***

Accounting  
Economics  
Logistics  
Management and Organisation  
Marketing  
Finance  
International Business

#### ***M.A. degrees***

Financial and Management Accounting  
International Business  
Finance and Economics

### **Faculty of Education**

Kasvatustieteen kandidaatin tutkinto Bachelor of Arts (Education)  
Kasvatustieteen maisterin tutkinto Master of Arts (Education)  
Kasvatustieteen lisensiaatin tutkinto Licentiate of Philosophy (Education)  
Kasvatustieteen tohtorin tutkinto Doctor of Philosophy (Education)

#### ***B.A. and M.A. degrees***

Primary Teacher Education  
Teacher Education for Swedish Language Immersion  
Master of Education, International Programme, open to non-Finnish speakers  
Technology Oriented Primary Teacher Education  
Arts and Crafts Oriented Primary Teacher Education  
Early Education  
Music Education  
Educational sciences

#### ***M.A. degree***

Education and Globalisation

## **Faculty of Humanities**

Humanististen tieteiden kandidaatin tutkinto Bachelor of Arts  
Filosofian maisterin tutkinto Master of Arts  
Filosofian lisensiaatin tutkinto Licentiate of Philosophy  
Filosofian tohtorin tutkinto Doctor of Philosophy

### ***B.A. and M.A. degrees***

Cultural Anthropology  
English Philology  
Finnish and Scandinavian History  
Finnish Language  
General Archaeology  
General History  
German Philology  
History of Science and Ideas  
Information Studies  
Literature  
Logopedics  
Nordic Philology  
Saami Culture  
Saami Language

### ***M.A. degree***

Business Communication  
Science Communication

## **Faculty of Medicine**

### ***Dentistry***

Hammaslääketieteen lisensiaatin tutkinto Licentiate of Dentistry  
Hammaslääketieteen tohtorin tutkinto Doctor of Dental Science  
Health Sciences  
Terveystieteiden kandidaatin tutkinto Bachelor of Health Sciences  
Terveystieteiden maisterin tutkinto Master of Health Sciences  
Terveystieteiden lisensiaatin tutkinto Licentiate of Health Sciences  
Terveystieteiden tohtorin tutkinto Doctor of Health Sciences

### ***Medicine***

Lääketieteen lisensiaatin tutkinto Licentiate of Medicine  
Lääketieteen tohtorin tutkinto Doctor of Medical Science

### ***B.A. and M.A. degrees***

Medicine  
Dentistry  
Health Sciences

### ***M.A. degree***

Health and Wellbeing in the Circumpolar Area

## **Faculty of Science**

Luonnontieteiden kandidaatin tutkinto Bachelor of Science  
Filosofian maisterin tutkinto Master of Science  
Filosofian lisensiaatin tutkinto Licentiate of Philosophy  
Filosofian tohtorin tutkinto Doctor of Philosophy

### ***B.A. and M.A. degrees***

Biochemistry  
Biology  
Physical Sciences  
Geosciences  
Chemistry  
Geography  
Mathematical Sciences  
Information Processing Science

### ***M.A. degree***

Protein Science and Biotechnology  
Software and Systems Development in Global Environment  
Synchrotron Radiation Based Science and Accelerator Physics

## **Faculty of Technology**

Tekniikan kandidaatin tutkinto Bachelor of Science (Technology)/ (Architecture)  
Arkitehdin tutkinto Master of Science (Architecture)  
Diplomi-insinöörin tutkinto Master of Science (Technology)  
Tekniikan lisensiaatin tutkinto Licentiate of Science (Technology)/ (Architecture)  
Tekniikan tohtorin tutkinto Doctor of Science (Technology)/ (Architecture)

### ***B.A. and M.A. degrees***

Architecture  
Electronics  
Mechanical Engineering  
Process Engineering  
Environmental Engineering  
Electrical Engineering  
Information Engineering  
Telecommunications  
Information Networks  
Industrial Engineering and Management

### ***M.A. degrees***

Environmental Engineering  
Architectural Design  
Wireless Communication Engineering

## 3. Other Services

---

### 3.1. Language Centre

Language Centre is a separate unit of the University in charge of education in languages, culture and communication, which make up either a compulsory or complimentary part in different degrees. It directed by a board that consists of representatives from faculties, administration, student body and Language Centre staff. System of Language Centres is national and Language Centres in Finnish Universities develop their activities through their network Finelc.

Courses in the Language Centre are mostly field-specific and their aim is to give the students the language, culture and communications skills they need in their studies and future professional life. Some teaching is also organised through the Open University. In addition Language Centre offers Self Access Centre facilities for independent study.

For a fee it is possible to get language certificates from the teachers. Also for a fee the Language Centre offers translation and language consultation services to students and staff.

### 3.2. Open University

Open University gives teaching for adults in the university level and is open to all regardless of their educational background. Open University in Oulu is co-ordinated by the Learning and Research Services. Open University offers courses, open lectures and university activities for senior citizens. Faculties and departments are responsible for the content and quality of

the teaching and teachers are primarily from the University of Oulu. Teaching in the Open University matches the basic studies teaching in the University of Oulu in quality, content and objectives.

Open University offers normal courses and web studies. Courses requiring attendance are usually given during the evenings and weekends. Studies can also be done during the summer, when the teaching is mainly given through summer universities. Studies in the Open University aim to give general knowledge, but they can also provide additional professional training or assistance to obtaining a degree in higher education.

Open University offers the students of the University of Oulu a chance to study during the evenings and the summer. This makes graduating faster possible and widens the range of possible studies.

### 3.3. Oulu University Library

The University Libraries are public libraries, i.e. open to all customers. To use the library services, a library card can be obtained from all Oulu University Library units by presenting a form of ID.

The Oulu University Library is divided into 5 units specialised in different fields and located on the different campuses. Each unit offers books, journals, databases and help in using them. There are also work spaces and equipment for

personal and group work.

In addition to wide collections libraries have designated areas for group and individual studying and offer user friendly facilities for using library data and resources in studies. More information on the different units can be found in the Library website [www.kirjasto oulu.fi](http://www.kirjasto oulu.fi)

### ***Units of the Oulu University Library***

#### ***Science Library Pegasus and the Text Book Library Cursus***

Linnanmaa

#### ***Science and Technology Library Tellus (and Luna) Natural Sciences and Technology***

Linnanmaa

#### ***Architecture***

Aleksanterinkatu 6

#### ***Medical Library***

#### ***Health sciences***

Aapistie 7

#### ***Dental Library***

Aapistie 3

#### ***Kajaani University Consortium Library***

Seminaarinkatu 2

### ***Collections***

The collections of Oulu University Library amount to a million books and tens of thousands of journals. Most journals are available in web form. Course books can be found from the Textbook library Cursus. Textbooks for students in the Faculty of Medicine and the Department of Architecture can be found in their respective library units.

### ***Services***

You can make searches and reservations for publications in the library collections in the online library catalogue OULA and also renew your loans. Extensive e-publications and web

dictionaries are at your disposal through the NELLI portal. These can also be used from outside the campus network.

For your convenience, all libraries have an information desk where the personnel is ready to help you. If the University of Oulu libraries do not have the material you need in stock, you may obtain it through an inter-library loan from Finland and worldwide.

All library units have wireless internet connection.

### ***Oulu City Library***

Oulu City Library consists of the Main Library and 12 side libraries, 2 library cars and hospital libraries.

Library database can be accessed via internet in [www.ouka.fi/kirjasto/intro](http://www.ouka.fi/kirjasto/intro).

Main Library

Address: Kaarlenväylä 3

## **3.4. IT Administration Services**

Each student gets a personal user account to the University's IT services. The user account is personal, and remains valid as long as you are attending the University. With the user account you can:

- access the email account provided by the University
- use the workstations in computer labs and campus passageways
- use your personal file storage in the University data network
- access the WebOodi student database
- get software for your computer (i.e. free anti-virus software)
- access University Library electronic databases
- access Optima electronic learning environment

You can get the user account from the IT Services' Help Desk, 1-2 days after registering to the University.

The Help Desk, the computer labs and scanning room are located in the Linnanmaa Campus near the door marked X1. The Help Desk offers guidance regarding general computing issues, discount software, color prints, and notebook rental. Lab workstations allow students to use printing, applications, and personal home directory storage. The hallway eTerminals are limited to only email and web browsing; some computer labs cannot be accessed unless you study under that department.  
[www.oulu.fi/it](http://www.oulu.fi/it)

### *Using Skype on Campus*

The Skype programme for internet calls is available on certain Mac computers at the campus, equipped with microphones and headsets. The Skype computers can be found in the corridors near the Faculty of Technology, the Museum of Geology, the Department of Chemistry and the Humanities students' café.

### *Computers and facilities*

#### **Customer work stations and additional equipment**

IT Services offer computer rooms for the use of students. Students are entitled to print 100 pages (= 200 pages on both sides) per month. Additional quotas can be purchased from the info point. They can also print one copy of their final thesis with a colour printer without a fee, otherwise colour printing is available for a fee. Help for colour printing is available in the Helpdesk.

IT Service Station has A4 and A5 size scanners for free use. Computer points have been situated in the Linnanmaa campus for free use of students and staff. Linux work stations can be used outside teaching hours in the computer room YLI24. Computers and printing from the

quota are also available in the Learning Centre of the Science and Technology Library Tellus.

#### **Renting out notebooks**

Helpdesk rents notebooks to University students, staff, and departments for an inexpensive fee. It is also possible to borrow a wireless LAN card or computer lock.

#### **Software distribution**

It is possible to download software from the University website for free with University user codes. Available software includes: F-Secure Antivirus programme, Putty, WinSCP, operating system updates and other programmes.

#### **PanOULU wireless network**

The panOULU wireless network is free to use with any WiFi enabled device and it doesn't require a username or password. The panOULU network covers most of the Linnanmaa campus first floor. Look for posted panOULU signs for network access.

More information about panOULU: <http://www.panoulu.net>

